

Expense Report for July 2013

Agriculture Financial Services Corporation

Position Vice-President Innovation and Product Development
 Name Wayne McDonald

Expense Category	Expense Type	Date Expense Incurred	Amount	Description/Rationale	Receipt/ Per Diem
Travel	Transportation	7/9/2013	\$ 151.50	General Managers meetings in Winnipeg	Per Diem
Travel	Meals	7/9/2013	\$ 35.50	General Managers meetings in Winnipeg	Per Diem
Travel	Accommodation	7/9/2013	\$ 223.49	General Managers meetings in Winnipeg	Receipt
Travel	Miscellaneous	7/9/2013	\$ 8.00	General Managers meetings in Winnipeg	Per Diem
Travel	Transportation	7/9/2013	\$ 691.16	General Managers meetings in Winnipeg	Receipt
Travel	Transportation	7/9/2013	\$ 20.00	General Managers meetings in Winnipeg	Receipt
Travel	Accommodation	7/10/2013	\$ 223.49	General Managers meetings in Winnipeg	Receipt
Travel	Miscellaneous	7/10/2013	\$ 8.00	General Managers meetings in Winnipeg	Per Diem
Travel	Meals	7/10/2013	\$ 9.20	General Managers meetings in Winnipeg	Per Diem
Travel	Transportation	7/11/2013	\$ 110.25	General Managers meetings in Winnipeg	Receipt
Travel	Transportation	7/11/2013	\$ 69.00	General Managers meetings in Winnipeg	Receipt
Travel	Transportation	7/11/2013	\$ 25.00	General Managers meetings in Winnipeg	Receipt
Travel	Meals	7/11/2013	\$ 29.95	General Managers meetings in Winnipeg	Per Diem
Travel	Transportation	7/12/2013	\$ 164.13	Ministers meeting briefing with Brad Klak	Per Diem
Travel	Meals	7/12/2013	\$ 34.88	Ministers meeting briefing with Brad Klak	Receipt
Travel	Accommodation	7/24/2013	\$ 119.94	Slave Lake Board tour	Receipt

Thanks again!
...and do call us

UNICITY TAXI LTD
(204) 925-3131

DATE 11/07/13
TRIP FROM Edmonton Air 10/16/13
TO AT
CAR 094 AMOUNT \$25.00
DRIVER [Signature]

Thanks again!
...and do call us

UNICITY TAXI LTD
(204) 925-3131

DATE 09 Jul 2013
TRIP FROM _____
TO _____
CAR 083 AMOUNT \$20.50
DRIVER [Signature]

03145012 - 1/1

Edmonton Airports
-Can-T5J 2T2 Edmonton
Tax CodeCA5%
Exit Lane 11/07/13 16:39
Receipt 032369
Short-term parking tkt
DL - No. 047163
09/07/13 09:56 -
12/07/13 09:55 -
Period 3d0h0'
(Tax) \$69.00

Total \$69.00

Payment Received
MC \$69.00
XXXXXXXXXXXX [Redacted]
Merch:82005.40013
Auth:18394B
Type: Swiped
Sub Total \$65.71
Tax 5% 3.29

chop

STEAKHOUSE BAR

17635 STONY PLAIN ROAD
EDMONTON, AB, 780-487-2467

0028 TABLE # 171
ALANA 55 T SvrCk: 6 12:36p 07/12/13

COFFEE	2.99
SAHI TUNA PILLARS	11.95
CHOP BURGER	13.95

Sub Total: 28.89

GST : 1.44

07/12 1:09p TOTAL: 30.33

Lobster summer returns this July!
GST# 802860874 RT0001
PLEASE PAY+SERVER
THANK YOU!

TODAY'S STEAKHOUSE

*Thank you!!
- Alana*

CHOP-010 RESTAURANTS
17635 STONEY PLAIN ROAD

EDMONTON, AB T5S 1E3
(780) 487-2467

TERM ID: C4291372 BATCH#: 005
EMPLOYEE ID: 55 SHIFT#: 002

Sale

INVT: 000000005 Chip
MCARD SEQ#:005001001005

Application Label: MasterCard
AID:A0000000041010
TVR:00 00 00 00
TSI:E8 00

Amount: \$ 30.33
Tip: \$ 4.55

=====
Total:CAD\$ 34.88

APPROVED 15111B
001/00

12-Jul -13 13:11:15

CUSTOMER COPY
THANK YOU!

Search Select Review Passengers Purchase Seats **Itinerary**

Itinerary/Receipt

Your booking is confirmed. Booking reference: **PRXIHE**

An email booking confirmation has been sent to: [REDACTED]

Use your booking reference to **retrieve your official Itinerary/Receipt at aircanada.com.****Passengers** Mr Peter wayne Mcdonald

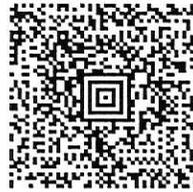
Flight	From	To	Departure	Arrival
AC8510	Edmonton (YEG)	Winnipeg (YWG)	12:00 Tue 09-Jul 2013	14:48 Tue 09-Jul 2013
AC8517	Winnipeg (YWG)	Edmonton (YEG)	20:20 Thu 11-Jul 2013	21:22 Thu 11-Jul 2013

Airfare	594.00
Options	0.00
Taxes, fees and charges	97.16
Travel Insurance	Purchase Travel Insurance
Grand Total	\$691.16
Canadian dollars	

[View detailed Itinerary/Receipt](#)

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



AIR CANADA

Booking Information

Booking Reference: **PRXIHE**

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
[REDACTED] wayne Mcdonald

Customer Care

Air Canada
1-888-247-2262Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8510 ¹	Edmonton, Edmonton Int'l (YEG) Tue 09-Jul 2013 12:00	Winnipeg (YWG) Tue 09-Jul 2013 14:48	0	1hr48	CRJ	Flex, Q	
AC8517 ¹	Winnipeg (YWG) Thu 11-Jul 2013 20:20	Edmonton, Edmonton Int'l (YEG) Thu 11-Jul 2013 21:22	0	2hr02	CRJ	Flex, T	

Operated by:
¹Air Canada Express - Jazz

Passenger Information

1: [REDACTED] wayne Mcdonald : Adult (16+), Ticket Number: 0142122907329

Air Canada - Aeroplan : [REDACTED]	Meal Preference: None
Payment Card: xxxx-xxxx-xxxx [REDACTED]	Special Needs: None
Seat Selection: AC8510 1D (Preferred) , AC8517 1D (Preferred)	

Congratulations on your selection of a Preferred seat. Please read the **Terms and conditions.**

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	314.00

Return Flight - Flex	244.00
Surcharges	36.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	50.00
Canada Goods and Services Tax (GST/HST # 10009-2287 RT0001)	32.91
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	691.16
Options	
Departing Flight - Flex	
Return Flight - Flex	
Total airfare, taxes and options (per passenger)	691.16
Number of passengers	1
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$691.16

Payment Information

Credit/Debit Card xxxx-xxxx-xx-xxxx Amount paid: **\$691.16**
 The following charges (tax inclusive), will appear on your credit or debit card statement:

- Air Canada: \$691.16 (Airfare - per ticket)

Ticket number(s): 0142122907329

Fare Rules

Departing Flight Edmonton (YEG) To Winnipeg (YWG) - Flex

Return Flight Winnipeg (YWG) To Edmonton (YEG) - Flex

- **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- **Same-day standby** is available **only** to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
- Flights can only be used in sequence from the place of departure specified on the itinerary.

- **Cancellations:**

- Tickets are **non-refundable and non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.

- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation page for important information on identification required for travel.

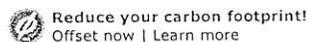
Baggage Policy

Carry-on baggage | Checked baggage

Check-in and boarding times

Links

Manage my booking online: <http://www.aircanada.com/mybookings>
 Flight Departure & Arrivals: <http://www.aircanada.com/flightstatus>
 General conditions of carriage: <http://www.aircanada.com/conditionsofcarriage>
 Information and Services: <http://www.aircanada.com/travelinfo>





Inn at the Forks
75 Forks Market Road
Winnipeg, MB R3C 0A2 CA
204-942-6555 Fax: 204-942-6979
www.innforks.com

Reservation Number 99280

Send to **Wayne McDonald**
N/A

Phone [REDACTED]

Guest Name **Wayne McDonald**

Arrival Date
7/9/2013

Departure Date
7/11/2013

Group **Manitoba Agricultural Services**

Room Information

304 - Superior King

Bill To **McDonald, Wayne**
N/A

Phone [REDACTED]

Folio Number 93811

Trans Date	Description	Voucher	Amount
Charges			
7/9/2013	Dining Food - Lunch	157940	<119.34>
7/9/2013	GST-Lunch	157940	<5.10>
7/9/2013	PST-Lunch	157940	<8.16>
7/9/2013	Room - Group Manitoba Agricultural Services	iaf-304	189.00
7/9/2013	GST	iaf-304	9.92
7/9/2013	PST	iaf-304	15.12
7/9/2013	Accommodation Tax	iaf-304	9.45
7/10/2013	Room - Group Manitoba Agricultural Services	iaf-304	189.00
7/10/2013	GST	iaf-304	9.92
7/10/2013	PST	iaf-304	15.12
7/10/2013	Accommodation Tax	iaf-304	9.45
Total Charges			579.58
Payments			
7/11/2013	Paid by American Express #####	0000068398	-579.58
Total Payments			-579.58
Balance Due:			0.00

<119.34>
<5.10>
<8.16>

446.98

Our GST number is 883100604

Guest Signature: _____

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Experience the Riverstone Spa!
Meetings and conferences up to 200 guests.
Reserve your stay directly at www.innforks.com
1-877-377-4100



Inn at the Forks

75 Forks Market Road
Winnipeg, MB R3C 0A2 CA
204-942-6555 Fax: 204-942-6979
www.innforks.com

Reservation Number 99280

Send to Wayne McDonald
N/A

Phone [REDACTED]

Guest Name Wayne McDonald

Arrival Date
7/9/2013

Departure Date
7/11/2013

Group Manitoba Agricultural Services

Room Information

304 - Superior King

Bill To McDonald, Wayne
N/A

Phone [REDACTED]

	Total Tax
Accommodation Tax	\$18.90
GST	\$19.84
GST-Lunch	\$5.10
PST	\$30.24
PST-Lunch	\$8.16

Our GST number is 883100604

Guest Signature: _____

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Experience the Riverstone Spa!
Meetings and conferences up to 200 guests.
Reserve your stay directly at www.innforks.com
1-877-377-4100

Wayne McDonald

From: [REDACTED]
Sent: Saturday, July 13, 2013 5:21 AM
To: Wayne McDonald
Subject: Fwd: Air Canada - 11-Jul: Winnipeg - Edmonton (booking ref: PRXIHE) - booking modified

----- Forwarded Message -----

From: "Air Canada" <confirmation@aircanada.ca>
To: kermit18@shaw.ca
Sent: Thursday, July 11, 2013 10:01:29 AM
Subject: Air Canada - 11-Jul: Winnipeg - Edmonton (booking ref: PRXIHE) - booking modified

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****
AC logitinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.

Bar Code

Travel Insurance Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Car Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: PRXIHE

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mr. [REDACTED] wayne Mcdonald
[REDACTED]
[REDACTED]

Online Services

* Manage my booking online (view/change my booking; select seats*).

- * Select Seats
- * Maple Leaf Lounge | Meal Vouchers | On My Way
- * Alert me of flight status changes directly to my mobile phone or email.
- * Flight Arrivals & Departures - check online if my flight is on time.
- * Check-in online and print my boarding pass.

* Can my booking be changed online? Customer Care

Air Canada

1-888-247-2262

Flight Arrivals and Departures

1-888-422-7533 Flight Itinerary

Flight From To Stops Duration Aircraft Fare Type Meal

AC8515 1 Winnipeg (YWG)

Thu 11- Jul 2013

15:20

Edmonton, Edmonton Int'l (YEG)

Thu 11- Jul 2013

16:22

0 2 hr 02 CRJ Flex , W

Operated by:

1 Air Canada Express - Jazz Passenger Information

1: M ██████████ wayne Mcdonald : Adult (16+), Ticket Number: 0142123228804

Air Canada - Aeroplan : ██████████ Meal Preference : Regular

Payment Card: xxxx-xxxx-x ██████████ Special Needs: None

Seat Selection: AC8515 1D (Preferred)

Additional charges and/or refund summary

Additional

charges

Passenger Type Adult

Air Transportation Charges

Airfare (includes Surcharges) 55.00

Taxes, Fees and Charges

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) 2.75

Total Additional Fare 57.75

Extra Charges (Change Fee)

Change Fee 50.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) 2.50

Total Extra Charge (Change Fee) 52.50

Options

Departing Flight - Flex

discount star imageNIL

Total airfare, taxes and options (per passenger) 110.25

Number of passengers 1

Grand Total - Canadian dollars

\$110.25

Payment Information

Credit/Debit Card xxxx-xxxx-xxx: [REDACTED] amt paid: \$110.25 The following charges (tax inclusive) will appear on your credit or debit card statement:

- * Air Canada: \$57.75 (Airfare)
- * Air Canada: \$52.50 (Change Fee per ticket)

Ticket number(s): 0142123228804

Fare Rules

Departing Flight Winnipeg (YWG) To Edmonton (YEG) - Flex

* Changes:

* Prior to day of departure - Change fee per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.

* Same-day confirmed changes at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.

* Same-day standby is available only to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.

* Flights can only be used in sequence from the place of departure specified on the itinerary.

* Cancellations:

* Tickets are non-refundable and non-transferable .

* Cancellations can be made up to 45 minutes prior to departure.

* Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

* Customers who no-show their flight will forfeit the fare paid.

* Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability.

* Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)

Please read important information and notices regarding Air Canada's general conditions of carriage . Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation page for important information on identification required for travel.

Agriculture Financial Services Corporation

Request for Authorization to Travel Out of Province / North America on AFSC Business

ALL APPROVALS MUST BE OBTAINED PRIOR TO COMMENCEMENT OF THE TRIP

Individual(s) Travelling:

Name:	Title:	Division:	Location:
1 Wayne McDonald	SM Corp Strategic Initiatives & Corp Planning Office	AFSC	Lacombe
2			
3			

Trip Information:

Dates:	July 9-11, 2013
Destination:	Winnipeg, Manitoba
Purpose of trip:	Attend the 2013 National AgriInsurance Conference

Trip Expenses:

Travel:	\$900.00
Fees:	\$0.00
Accommodation:	\$400.00
Other:	\$250.00
Total Estimated Expenses:	\$1550.00

Is Travel Outside of North America?

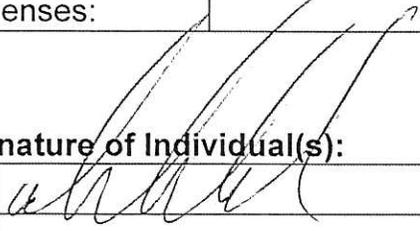
Yes: No:

If Yes, the President & Managing Director is required to approve the travel.

Authorized by: _____
President & Managing Director

Date: _____

Signature of Individual(s):

1	
2	
3	

Date: _____

Recommended by: _____ Date: _____
(Supervisor)

Cost Centre Manager Comments: _____

Recommended by: _____ Date: _____
(Cost Centre Manager)

Vice-President Comments: _____

Recommended by: _____ Date: _____
(Vice-President)

Authorized by:  Date: May 29, 2013
(President & Managing Director / Board Chair)

Rm 100 J.G. O'Donoghue Bldg
 7000-113 St
 Edmonton, AB T6H 5T6
 Canada
 AFG24A - A.F.S.C.
 Pers. Tax ID:
 Guest: A.F.S.C.

Page Number : 2
 Guest Number: 169206
 Folio ID : A

24-JUL-13
 30-JUL-13

Date	Reference	Description	Charges	Credits
24-JUL-13	RT542	DMF GST	<0.05>	} Mel McNaughton
24-JUL-13	RT542	DMF Tourism Levy	0.04	
24-JUL-13	RT445	Room Revenue	10.90	} Gail Surkan
24-JUL-13	RT445	Group Contract Room Charge	109.00	
24-JUL-13	RT445	DMF GST	<0.05>	}
24-JUL-13	RT445	DMF Tourism Levy	0.04	
24-JUL-13	RT544	Room Revenue	10.90	} John Van Tryp
24-JUL-13	RT544	Group Contract Room Charge	109.00	
24-JUL-13	RT544	DMF GST	<0.05>	}
24-JUL-13	RT544	DMF Tourism Levy	0.04	
24-JUL-13	RT421	Room Revenue	10.90	} Krish Krishnaswamy
24-JUL-13	RT421	Group Contract Room Charge	109.00	
24-JUL-13	RT421	DMF GST	<0.05>	}
24-JUL-13	RT421	DMF Tourism Levy	0.04	
24-JUL-13	RT434	Room Revenue	10.90	} Darry Kay
24-JUL-13	RT434	Group Contract Room Charge	109.00	
24-JUL-13	RT434	DMF GST	<0.05>	}
24-JUL-13	RT434	DMF Tourism Levy	0.04	
24-JUL-13	RT138	Room Revenue	10.90	} Wayne McDonald
24-JUL-13	RT138	Group Contract Room Charge	109.00	
24-JUL-13	RT138	DMF GST	<0.05>	}
24-JUL-13	RT138	DMF Tourism Levy	0.04	
24-JUL-13	RT520	Room Revenue	10.90	} Merle Jacobson
24-JUL-13	RT520	Group Contract Room Charge	109.00	
24-JUL-13	RT520	DMF GST	<0.05>	}
24-JUL-13	RT520	DMF Tourism Levy	0.04	
24-JUL-13	RT441	Room Revenue	10.90	} Brian Brandon
24-JUL-13	RT441	Group Contract Room Charge	109.00	
24-JUL-13	RT441	DMF GST	<0.05>	

Continued on the next page