

Expense Report for June 2013

Agriculture Financial Services Corporation

Position Senior Manager, Strategic Markets
Name Robert Lai

Expense Category	Expense Type	Date Expense Incurred	Amount	Description/Rationale	Receipt/ Per Diem
Travel	Transportation	6/4/2013	\$ 10.00	Parking in Edmonton	Receipt
Travel	Meals	6/5/2013	\$ 44.70	Meeting with Alberta Companies to follow up Hong Kong trip	Per Diem
Travel	Accommodation	6/5/2013	\$ 178.51	Meeting with Alberta Companies to follow up Hong Kong trip	Receipt
Travel	Accommodation	6/6/2013	\$ 178.51	Meeting with Alberta Companies to follow up Hong Kong trip	Receipt
Travel	Transportation	6/10/2013	\$ 14.14	Investment meetings in Vancouver	Per Diem
Travel	Miscellaneous	6/10/2013	\$ 8.00	Investment meetings in Vancouver	Per Diem
Travel	Transportation	6/10/2013	\$ 591.41	Investment meetings in Vancouver	Receipt
Travel	Accommodation	6/10/2013	\$ 148.35	Investment meetings in Vancouver	Receipt
Hosting	Meals	6/10/2013	\$ 53.90	Investment meetings in Vancouver (confirm business name)	Receipt
Hosting	Meals	6/10/2013	\$ 54.00	Investment meetings in Vancouver with ARD	Receipt
Travel	Meals	6/11/2013	\$ 29.95	Investment meetings in Vancouver	Per Diem
Travel	Transportation	6/11/2013	\$ 14.14	Investment meetings in Vancouver	Per Diem
Travel	Transportation	6/11/2013	\$ 17.00	Investment meetings in Vancouver	Receipt
Travel	Transportation	6/12/2013	\$ 46.00	Investment meetings in Vancouver	Receipt
Hosting	Meals	6/12/2013	\$ 109.34	Client meetings in Edmonton with Nutroponics	Receipt
Travel	Transportation	6/19/2013	\$ 214.12	Client meetings in Calgary	Per Diem
Travel	Meals	6/19/2013	\$ 35.50	Client meetings in Calgary	Per Diem
Travel	Miscellaneous	6/19/2013	\$ 8.00	Client meetings in Calgary	Per Diem
Travel	Accommodation	6/19/2013	\$ 178.51	Client meetings in Calgary	Receipt
Travel	Transportation	6/20/2013	\$ 151.50	Client meetings in Calgary	Per Diem
Travel	Meals	6/20/2013	\$ 23.95	Client meetings in Calgary	Per Diem
Travel	Meals	6/25/2013	\$ 22.94	Sales and Markets meeting in Ponoka	Receipt

COMMERCE PLACE PARADE
1000 100 91

ECONOMY 100 751 408
201 145 7193

TERM ID: 06286576

BATCH#: 111
SHIFT#: 001

Sale

INVT: 000000023

MCARD: SEQ#: 111071001023

Application label: Master Card

151:00 00 00 00

151:00 00

Total: CAD\$ 10.00

APPROVED: 15209
001/00

04-Jun-13

12:52:09

CUSTOMER COPY

318918205



impark

938349

DATE June 4, 2013

LOT Commerce Place

TICKET No.

AMOUNT \$10.00

SIGNATURE

H.S.T./G.S.T. #88731 5638 RT0001 IM - 003 2pt

#319375631

Sheraton Cavalier Hotel Calgary
2620 32 Avenue N.E.
Calgary, AB T1Y 6B8
403-291-0107
<http://www.starwood.com/>



Lai, Robert	Page Number	1	Invoice Nbr	150006
[REDACTED]	Guest Number	1089128	Arrive Date	06-05-2013
[REDACTED]	Folio ID	A	Depart Date	06-06-2013
	No. Of Guest	1		
	Room Number	[REDACTED]		
	Club Account	[REDACTED]		
	Time	06-06-2013 07:29		

Invoice

Tax Identification GST- r100846435

Date	Reference	Description	Charges	Credits
06-05-2013	RT627	Room Charge (CT)	\$159.00	
06-05-2013	RT627	Alberta TL Tax	\$6.36	
06-05-2013	RT627	DMF	\$5.20	
06-05-2013	RT627	GST	\$7.95	
06-05-2013	RT625	Room Charge (CT)	\$159.00	
06-05-2013	RT625	Alberta TL Tax	\$6.36	
06-05-2013	RT625	DMF	\$5.20	
06-05-2013	RT625	GST	\$7.95	
06-06-2013	MC	Mastercard		\$-357.02
		** Total	\$357.02	\$-357.02
		** Balance	\$0.00	

For Authorization Purpose Only

ROBERT LAI

Date	Credit Card	Code	Authorized
06-05-2013	XXXX [REDACTED]	191127	206.70
06-06-2013	XXXX [REDACTED]	092946	150.32

Continued on the next page



Agriculture Financial Services Corporation

Request for Authorization to Travel Out of Province / North America on AFSC Business

ALL APPROVALS MUST BE OBTAINED PRIOR TO COMMENCEMENT OF THE TRIP

Individual(s) Travelling:

Name:	Title:	Division:	Location:
1 Robert Lai	Senior Manager, Strategic Markets	Sales & Markets	Edmonton
2			
3			

Trip Information:

Dates:	June 10 - June 11, 2013
Destination:	Vancouver, B.C.
Purpose of trip:	To make Investment sales calls on Vancouver based Donald's Fined Foods, Chinese Restaurant Organization, Orange Studio Trading, All Seasons Mushrooms, Orangefield ICS Trust and Agricultural Bank of China. Primary reason for travel to Vancouver is for follow-up contact with the most recent China mission. Additional meetings with Canadian firms that have indicated desire to invest in Alberta in short-medium term have been added to drive greater value for the costs. Each of these firms' primary (Canadian) head office's are located in Vancouver.

Trip Expenses:	
Travel:	\$600.00
Fees:	\$0.00
Accommodation:	\$200.00
Other:	\$100.00
Total Estimated Expenses:	\$900.00

Is Travel Outside of North America?
 Yes: No:

If Yes, the President & Managing Director is required to approve the travel.

Authorized by: _____
 President & Managing Director

Date: _____

Signature of Individual(s):

1	
2	
3	

Date: _____

Recommended by: [Signature] (Supervisor) Date: _____

Cost Centre Manager Comments: _____

Recommended by: _____ Date: _____
 (Cost Centre Manager)

Vice-President Comments: standard request for follow-up call. Added a call added to ensure benefit for small additional cost.

Accent Inn
Vancouver
Airport:
★★★★

Days Inn -
Vancouver
Downtown:
★★★★


Executive Hotel
Vintage Park:
★★★★

More Hotel Offers


Hotels provided by WWTMS.

★ **Access your travel planner**

Find weather reports, guidebooks, maps, information on travel gear and much more to help you plan your trip.

 **Want travel insurance?** Protect yourself and your family against unforeseen circumstances.

 **Need a car in Vancouver?** Great rates and additional Aeroplan Miles. **AVIS** 

 **Looking for ground transportation or attractions?**

Booking Information

Booking Reference: **L3TPIR**

Customer Care

Air Canada
1-888-247-2262
Flight Arrivals and
Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mr Robert Lai

Mobile:

Home:

Work:

Online Services

Manage my booking online (view/change my booking; select seats*).

Request an upgrade

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC237	Edmonton, Edmonton Int'l (YEG) Mon 10-Jun 2013 07:30	Vancouver, Vancouver Int'l (YVR) Mon 10-Jun 2013 08:06 - Terminal M	0	1hr36	<u>E90</u>	<u>Tango, N</u>	
AC246	Vancouver, Vancouver Int'l (YVR) Tue 11-Jun 2013 20:10 - Terminal M	Edmonton, Edmonton Int'l (YEG) Tue 11-Jun 2013 22:39	0	1hr29	<u>319</u>	<u>Flex, Q</u>	

Passenger Information

1: Mr Robert Lai : Adult (16+), Ticket Number: 0142121989564

Air Canada -

721095214

Meal Preference : **None**

Aeroplan :
Payment Card: xxxx-xxxx-xxxx-xxxx Special Needs: None
Seat Selection: AC246 14E
2: [REDACTED] : Adult (16+), Ticket Number: 0142121989565
Frequent Flyer Prog : None Meal Preference : None
Payment Card: xxxx-xxxx-xxxx-xxxx Special Needs: None
Seat Selection: AC246 14F

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - <u>Tango</u>	204.00
Return Flight - <u>Flex</u>	264.00
<u>Surcharges</u>	36.00
Taxes, Fees and Charges	
<u>Canada Airport Improvement Fee</u>	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	28.16 ✓
<u>Air Travellers Security Charge (ATSC)</u>	14.25
Total airfare and taxes before options (per passenger)	591.41
Number of passengers	2
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$1182.82

Payment Information

Credit/Debit Card xxxx-xxxx-xxx-xxxx [REDACTED] nt paid: **\$1182.82**
The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$591.41 (Airfare - per ticket)

Ticket number(s): 0142121989564, 0142121989565

enRoute City Guide

Vancouver

Ask a Vancouverite what they like about their city and the response will almost always be "the lifestyle." Well, The Economist certainly agrees that it's a major selling feature - Vancouver is a perennial contender for the top spot in their "World's Most Liveable Cities" survey - but there's more to Canada's newest Olympic city than soy lattes and yoga...

▶ [Read the complete guide](#)

[What do you think](#) of our new City Guide feature?



319718939

Sheraton Vancouver Airport Hotel
7551 Westminster Highway
Richmond, BC V6X 1A3
T-604-273-7878
<http://www.starwood.com/>



Lai, Robert	Page Number	1	Invoice Nbr	1000037699
[REDACTED]	Guest Number	326971	Arrive Date	06-10-2013
[REDACTED]	Folio ID	A	Depart Date	06-11-2013
	No. Of Guest	1		
	Room Number	108		
	Club Account	[REDACTED]		
	Time	06-11-2013 01:34		

Information Invoice

Tax Identification 121463863RT

Date	Reference	Description	Charges	Credits
06-10-2013	RT108	Room Charge	\$129.00	
06-10-2013	RT108	Room Tax	\$12.90	
06-10-2013	RT108	Room GST	\$6.45	
06-10-2013	MC	MasterCard / Dinners Intl		\$-148.35
		** Total	\$148.35	\$-148.35
		** Balance	\$0.00	

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Room Revenue GST	6.45
	0.00
Phone/Fax/Copy Services GST	0.00
Other Revenue GST	0.00
	6.45

Sheraton Vancouver Airport GST Vendor # 121463863RT

Continued on the next page

319497866e

THE PANTRY
RESTAURANT #18
3051 ST EDWARDS DR
RICHMOND, BC V6X3K9
6042140007

MERCHANT ID: 97247500010 TERM ID: 001
SERVER: 29

SALE

XXXXXXXXXXXX [REDACTED]
MASTERCARD ENTRY METHOD: CHIP
06/10/13 09:36:43
INV #: 000007 APPR CODE: 123641
BATCH #: 000534
REF #: 007

AMOUNT \$46.87
TIP \$7.03
=====

TOTAL \$53.90

PIN VERIFIED BY CARD ISSUER
CARDHOLDER AGREES TO PAY ABOVE
TOTAL AMOUNT IN ACCORDANCE WITH
CARD ISSUER'S AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

CARDHOLDER COPY

APPROVED

APPLICATION LABEL: MasterCard
AID: A0000000041010
TVR: 00 00 00 80 00
TSI: E8 00

CHECK # 183209 DATE 6/10/13
TABLE # 16 TIME 8:54AM

-- PANTRY [REDACTED] --

ITEMS ORDERED	AMOUNT
1 Santa Fe Wrap NM	11.99
1 PANTRY OMELETTE	12.29
1 Corned Beef Hash NM	12.29
3 COFFEE	8.07

SUBTOTAL 44.64
GST 2.23

TOTAL DUE 46.87

The Richmond Pantry@The Travelodge
3051-St Edward Drive Richmond V6X3K4
www.thepantry.ca

PLEASE PAY YOUR SERVER. THANK YOU.

NAME _____

Gratuity: _____

Total: _____

Room #: _____

Signature: _____

GST # 830 306 809 RT0001
GST # 113 4507

Receive a FREE DESSERT
on your next visit AND
10 CHANCES to WIN \$1000 DAILY*
PLUS chance to WIN
other great INSTANT PRIZES
VALID at \$1500 WEEKLY*
Just for providing your review at

PIER 73
Delta Vancouver Airport
3500 Cessna Drive
Richmond, BC
GST# 829158542RT0001
TEL: (604) 276-1954

133

Tbl 76/1 Chk 8941 Gst 4
Jun10'13 01:45PM

3 Iced Tea @ 2.50	7.50
1 Refill Ice Tea	0.00
1 Sandwich of Day Clam Chowder	12.00
1 Sandwich of Day Clam Chowder	12.00
1 Sandwich of Day Clam Chowder	12.00
Food	43.50
GST	2.18
02:54PM AMT DUE	45.68

Please Pay Your Server

Room _____ Gratuity _____

Total: _____

Print Name _____

Signature _____

Twitter | @Pier_73
Facebook | Pier73Restaurant
Instagram | @Pier_73

3197118936
PIER 73
Delta Vancouver Airport
3500 Cessna Drive
Richmond, BC
GST# 829158542RT0001
TEL: (604) 276-1954

Date: Jun10'13 03:36PM
Card Type: Mastercard
Acct #: XXXXXXXXXXXX
Card Entry: SWIPED
Trans Type: PURCHASE
Auth Code: 183746
Check: 8941
Table: 76/1
Server: 133

Subtotal: 45.68
RESTAURANT COPY

Gratuity: 8.32

Total: 54.00

Name: _____

Signature: _____

I agree to pay above total
according to my card issuer
agreement.

319602969
GARDEN CITY CABS
2633 VIKING WAY
SUITE 148
RICHMOND BC V6V3B6
6042381111

SALE

Server #: 000076
MID: 4320136
TID: A4320136 REF#: 00000002
Batch #: 625 SEQ: 625001001002
06/11/13 18:39:21
APPR CODE: 213922
MASTERCARD
***** [REDACTED] *****

AMOUNT \$17.00

00 - APPROVED - 001

MasterCard
AID: A0000000041010
TVR: 00 00 00 80 00
TSI: E8 00

GARDEN CITY CABS
RICHMOND BC

CUSTOMER COPY

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax CodeCA5%

Exit Lane 11/06/13 23:05
Receipt 076494

Short-term parking tkt
DL - No. 065711
10/06/13 06:24 -
12/06/13 06:23 -
Period 2d0h0'
(Tax) \$46.00

Total \$46.00

Payment Received
MC \$46.00
XXXXXXXXXX [REDACTED]
Merch:82005340013
Auth:010547
Type: Swiped

1/1
Sub Total \$43.81
Tax 5% 2.19

00000297
319718938

Canteen
10522 124th St.
Edmonton Alberta
GST 100558055RT0002

100 LUNCH

Check: 1937 Guests: 4
Table: 4-1
06/12/2013 12:25PM

1	AMERICANO	3.00
1	*Q WATER	1.00
1	FRITTERS	8.00
1	BRANDADE	8.00
3	CHICKEN	51.00
1	LAMB BURGER	18.00

Subtotal	89.00
G.S.T.	4.45
Total Due	\$93.45

LET'S DO THIS AGAIN SOMETIME SOON

CANTEEN
10522 124TH STREET
EDMONTON, AB T5N1R9

7804655727
319718938
SALE

MID: 27570060020 REF#: 00000005
TID: 062 13:37:46
Batch # 288
06/12/13
APPR CODE: 153750
MASTERCARD Chip
***** **/**

AMOUNT	\$93.45
TIP	\$15.89
TOTAL	\$109.34

APPROVED

MasterCard
AID: A0000000041010
TVR: 00 00 00 80 00
TSE: E8 00

THANK YOU
PLEASE COME AGAIN

CUSTOMER COPY

Sheraton Cavalier Hotel Calgary
2620 32 Avenue N.E.
Calgary, AB T1Y 6B8
Canada
Tel: 403-291-0107 Fax: 403-291-2834

Robert Lai

Canada

Email:

Page Number : 1

Guest Number: [REDACTED] Arrive Date: 19-JUN-13 16:17

Folio ID : EX-A Depart Date: 20-JUN-13

No. Of Guest: 1

Room Number : 736

Room Rate : 159.00

Club Account: [REDACTED]

Information Invoice

Tax ID: GST- r100846435

Sheraton Cavalier 20-JUN-13 01:55 ROMANO

Date	Reference	Description	Charges	Credits
19-JUN-13	RT736	Room Charge (CT)	159.00	
19-JUN-13	RT736	Alberta TL Tax	6.36	
19-JUN-13	RT736	DMF	5.20	
19-JUN-13	RT736	GST	7.95	
20-JUN-13	MC	Mastercard	-178.51	
		** Total	178.51	-178.51
		*** Balance	0.00	

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Continued on the next page

Robert

cilantro + chive

fresh . simple . eats

403.783.3377
4213 hwy 2a . ponoka . ab
GST#8253950BORT0001

Trans #: 18110
6/25/2013 6:19 PM
Table #21
Serv: Chelsea
Cust:7

Quan	Descript	Cost
3	Soda <i>Robert</i>	\$6.00
4	Chicken Wings	\$48.00
1	Pulled Pork	\$14.00
1	Jalapeno & Cheddar Spag	\$14.00
1	Stuffed Potato Pnte	\$8.00
1	Soup Cup	\$4.00
1	New York Steak Sandwich <i>Rob</i>	\$16.00
1	Chicken Burger	\$13.00
1	Elk Burger	\$14.00
1	Gravy	\$1.50
1	Beef Burger	\$13.00
4	Jar Dessert	\$28.00

Net Total: \$179.50
GST \$8.98

TOTAL: \$188.48
Amount Due: \$188.48
Food: \$173.50
Beverage: \$6.00
TIP 28.27
\$216.75

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like us on facebook
'cilantro and chive'

cilantroandchive.ca