

Expense Report for August 2013

Agriculture Financial Services Corporation

Position Senior Manager, Strategic Markets
 Name Robert Lai

Expense Category	Expense Type	Date Expense Incurred	Amount	Description/Rationale	Receipt/ Per Diem
Travel	Transportation	08/16/2013	\$ 6,361.31	Attend Asia Mission	Receipt
Travel	Miscellaneous	08/21/2013	\$ 12.58	Photo for Chinese Visa	Receipt
Hosting	Meals	08/21/2013	\$ 95.85	Hosted lunch with EEDC/HP	Receipt
Travel	Meals	08/22/2013	\$ 17.03	Working session breakfast in Red Deer	Receipt
Hosting	Miscellaneous	08/22/2013	\$ 346.50	International Investor Meeting	Receipt
Travel	Meals	08/22/2013	\$ 35.50	International client meetings	Per Diem
Travel	Transportation	08/22/2013	\$ 3.00	International client meetings	Receipt
Travel	Accommodation	08/22/2013	\$ 178.51	International client meetings	Receipt
Travel	Miscellaneous	08/22/2013	\$ 8.00	International client meetings	Per Diem
Travel	Transportation	08/23/2013	\$ 3.00	meetings with clients	Receipt
Travel	Meals	08/23/2013	\$ 23.95	meetings with clients	Per Diem
Travel	Miscellaneous	08/23/2013	\$ 290.30	Chinese Visa	Receipt
Travel	Miscellaneous	08/29/2013	\$ 50.00	Beijing Alumni Event	Receipt

325630662
 325630662
PAULL & TRAVEL LTD.
 325776463

AGTA
 A Global Partner of
 The Woodlands
 Travel Trust

10175-100A Street
 Edmonton, Alberta T5J 0R7
 Tel: (780) 428-6031
 Fax: (780) 425-5193
 E-mail: lesley@paultravel.com
 www.paultravel.com

SALES PERSON: 70 ITINERARY/INVOICE NO. 0248653 DATE: 16 AUG 13
 CUSTOMER NBR: 0110039 DUPLICATE JIYIGT PAGE: 01

**YOUR
 ACCOUNTING
 COPY**

TO: AFSC
 5718 56 AVE
 LACOMBE, AB T4L 1B1

FOR: LAI/ROBERT MR

RECONFIRM RETURNING AND CONTINUING RESERVATIONS
 72 HOURS IN ADVANCE FOR INTERNATIONAL FLIGHTS, AND
 SUGGEST 48 HOURS IN ADVANCE FOR DOMESTIC FLIGHTS
CAUTION: TICKETS HAVE VALUE IF UNUSED. RETURN FOR REFUND.

06 SEP 13 - FRIDAY									
AIR	AIR CANADA	FLT:253	EXECUTIVE CLASS	2015	EQP: E90				
	LV EDMONTON INTL	AB			01HR 42MIN				
	AR VANCOUVER BC			2057	NON-STOP				
	ARRIVE: MAIN TERMINAL				REF: KPQ5NV				
AIR	LAI/ROBERT MR	SEAT-3D	AC-721095214						
	AIR CANADA	FLT:27	EXECUTIVE CLASSMULTI MEALS	2200	EQP: BOEING 767 300				
	LV VANCOUVER BC				11HR 20MIN				
	DEPART: MAIN TERMINAL								
08 SEP 13 - SUNDAY									
	AR BEIJING			0020	NON-STOP				
	ARRIVE: TERMINAL 3				REF: KPQ5NV				
	LAI/ROBERT MR	SEAT-7A	AC-721095214						
10 SEP 13 - TUESDAY									
AIR	AIR CHINA LIMITED	FLT:1835	FIRST CLASS	2000	MEALS				
	LV BEIJING				EQP: AIRBUS A330				
	DEPART: TERMINAL 3			2215	02HR 15MIN				
	AR SHANGHAI PUDONG				NON-STOP				
	ARRIVE: TERMINAL 2				REF: NGQD0X				
	LAI/ROBERT MR	SEAT-12C	AC-721095214						
12 SEP 13 - THURSDAY									
AIR	DRAGONAIR HONG KONG	FLT:835	BUSINESS	1900	DINNER				
	LV SHANGHAI PUDONG				EQP: AIRBUS A321				
	DEPART: TERMINAL 2			2135	02HR 35MIN				
	AR HONG KONG				NON-STOP				
	ARRIVE: TERMINAL 1				REF: 3ODIS8				
	LAI/ROBERT MR	SEAT-12C							

CONTINUED ON PAGE 2

INVOICE: PLEASE REMIT FROM THIS INVOICE
 TERMS: PAYMENT DUE WITHIN 7 DAYS OF INVOICE DATE. -2% PER MONTH ON OVERDUE ACCOUNTS.

GST# R104104641

PAULL & TRAVEL LTD.

10175-100A Street
Edmonton, Alberta T5J 0R7
Tel: (780) 428-6031
Fax: (780) 425-5193
E-mail: lesley@paultravel.com
www.paultravel.com



SALES PERSON: 70
CUSTOMER_NBR: 010039

ITINERARY/INVOICE NO. 0248653
DUPLICATE JIYIGT

DATE: 16 AUG 13
PAGE: 02

TO: AFSC
5718 56 AVE
LACOMBE, AB T4L 1B1

FOR: LAI/ROBERT MR

RECONFIRM RETURNING AND CONTINUING RESERVATIONS
72 HOURS IN ADVANCE FOR INTERNATIONAL FLIGHTS AND
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16 SEP 13 - MONDAY
AIR AIR CANADA FLT:8 EXECUTIVE CLASSMULTI MEALS
LV HONG KONG 1950 EQP: B77ER
DEPART: TERMINAL 1 11HR 45MIN
AR VANCOUVER BC 1635 NON-STOP
ARRIVE: MAIN TERMINAL REF: KPQ5NV
LAI/ROBERT MR SEAT-3A AC-721095214
AIR AIR CANADA FLT:246 EXECUTIVE CLASS
LV VANCOUVER BC 2010 EQP: E90
DEPART: MAIN TERMINAL 01HR 30MIN
AR EDMONTON INTL AB 2240 NON-STOP
REF: KPQ5NV
LAI/ROBERT MR SEAT-2D AC-721095214
OTHER EDMONTON INTL AB
BOOKING MANAGEMENT FEE - 150.00
PROFESSIONAL FEE

BILLED TO CAXXXXXXXXXXXXX1446
0.00 G.S.T./H.S.T.

150.00*
0.00

13 JUN 14 - FRIDAY
OTHER EDMONTON AB
HAVE A SAFE AND PLEASANT TRIP

325630662

AIR TICKETS AC4149452524/25
ELEC TKT

LAI ROBERT MR

BILLED TO CAXXXXXXXXXXXXX

5,220.16*

0.00

AIR TICKET CA4149452526
ELEC TKT

LAI ROBERT MR

BILLED TO CAXXXXXXXXXXXXX

991.15*

0.00

TOTAL BASE
TOTAL TAX
TOTAL G.S.T./H.S.T.
NET CC BILLING

5,948.00
413.31
0.00
6,361.31*

TOTAL AMOUNT DUE

0.00

CONTINUED ON PAGE 3

PAULL TRAVEL LTD.

10175-100A Street
Edmonton, Alberta T5J 0R7
Tel: (780) 428-6031
Fax: (780) 425-5193
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www.paultravel.com



SALES PERSON: 70 ITINERARY/INVOICE NO. 0248653 DATE: 16 AUG 13
CUSTOMER_NBR: 010039 DUPLICATE JIYIGT PAGE: 03

TO: AFSC
5718 56 AVE
LACOMBE, AB T4L 1B1

FOR: LAI/ROBERT MR

RECONFIRM RETURNING AND CONTINUING RESERVATIONS
72 HOURS IN ADVANCE FOR INTERNATIONAL FLIGHTS AND
SUGGEST 48 HOURS IN ADVANCE FOR DOMESTIC FLIGHTS
CAUTION: TICKETS HAVE VALUE IF UNUSED. RETURN FOR REFUND.

.....
..AN ADMINISTRATION FEE WILL BE APPLIED ON
..EACH CHANGE REQUESTED
.....
..PREPARED BY DONNA KRUEGER
..AFTER HOURS NUMBER 1-800-757-7676 IN NORTH AMERICA
..INTERNATIONAL 001-303-876-4247
..THERE IS A 35.00 CHARGE PER AFTER HOURS CALL
TICKET HAS CANCELLATION AND CHANGE PENALTIES.
RECOMMENDED CHECK-IN TIME IS AT LEAST 2 HOURS BEFORE DEPARTURE.
TIMES VARY BY AIRLINE AND DESTINATION.
AFTER CHECKIN YOU MUST BE AVAILABLE AT THE BOARDING GATE
30 MINUTES BEFORE DEPARTURE OR YOU MAY BE DENIED BOARDING
THESE TIMES MAY VARY WITH AIRLINE AND AIRPORT.
GATE ASSIGNMENTS AND DEPARTURE/ARRIVAL INFORMATION ARE
SUBJECT TO CHANGE. PLEASE CHECK MONITORS AT THE AIRPORT.
PLEASE RECONFIRM ALL FLIGHTS
BAGGAGE ALLOWANCES VARY BY DESTINATION AND AIRLINE.
CHECK WITH YOUR AIRLINE DIRECTLY FOR ACTUAL BAGGAGE ALLOWANCES.
-----TRAVEL DOCUMENTATION-----
REQUIREMENTS FOR CANADIAN CITIZENS ONLY
A VALID PASSPORT AND VISA ARE REQUIRED
PASSPORTS SHOULD GENERALLY BE VALID FOR AT LEAST 6 MONTHS
AFTER YOUR PLANNED DEPARTURE FROM A FOREIGN COUNTRY.
ENSURE THAT THERE ARE 1 OR 2 BLANK PAGES IN YOUR PASSPORT
SO THAT ANY REQUIRED VISAS OR PERMITS CAN BE ATTACHED.
IF YOU ARE TRAVELLING UNDER THE VISA WAIVER PROGRAM,
ESTA APPROVAL IS NOW REQUIRED IF YOUR TRIP INCLUDES A STOP
IN THE U.S.A. - SEE WWW.CBP.GOV/ESTA.

Photo for Cheque
150



LD NORTH TOWN CENTRE
LOOKING FOR WORK? www.londondrugs.com

LD P/PORT PHOTO 11.98 G
**** TAX .60 BAL 12.58
VF MasterCard 12.58
XXXXXXXXXXXX

AUTH: 224610
CHANGE .00
(P)ST .00
(G)ST .60

08/21/13 20:46 0021 076 0078 43283
(B)OTH = G.S.T. + P.S.T.
LONDON DRUGS LTD. G.S.T. #R103378972

CREDIT CARD TRANSACTION RECORD

LONDON DRUGS
120-9450 137 AVE. N.W.
EDMONTON, AB
0000000

CASH REG.: 076 EMPLOYEE: 43283 1

NO.: XXXXXXXXXXXX

AMOUNT \$12.58

MasterCard PURCHASE

08/21/13 20:46:10 AUTH: 224610
REFERENCE: 66208487 0012740470 C

APL: MasterCard
APP:
AID: A0000000041010
TVR: 0000008000

01 APPROVED - THANK YOU 027

IMPORTANT:
Retain this for your records.

3259354085
086 43283 0078

326123102
GLENN'S RESTAURANT LTD
125 LEVA AV
RED DEER COUNAB

17.03

Glenn's Restaurant
125 Leva Ave
Red Deer County, Alberta T4E 1B2
Tel : (403) 346 - 5448
Fax: (403) 340 - 2199
GST# 102115490

153 WANDA L
Tb1 32/1 Chk 2686 Gst 2
Aug22'13 08:13AM

1 SAUSAGE&EGGS 10.95
1 BREAKFAST SAND 8.65
2 COFFEE @ 2.89 5.78

Subtotal 25.38
Tax 1.27
08:14AM Amount Due 26.65

ALL PAYMENTS
CAN BE MADE @
YOUR TABLE WITH
YOUR SERVER.
www.Glenns-Restaurant.com
email: glenrest@telus.net

CARD *****
CARD TYPE MASTERCARD
DATE 2013/08/22
TIME 0741 08:23:32
CLERK ID 153
RECEIPT NUMBER
C06005778-001-120-001-0

PURCHASE \$26.65
AMOUNT \$5.00
TIP
TOTAL \$31.65

MasterCard
A0000000041010
75C9AF4311D32FF5
0000008000-E800
83769978A17D5D2B

APPROVED
AUTH# 102332
THANK YOU
01-027

CARDHOLDER COPY
IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

THE HAMPTONS GOLF CLUB
69 HAMPTONS DR NW
CALGARY AB

CARD *****
CARD TYPE MASTERCARD
DATE 2013/08/22
TIME 0284 15:14:29
RECEIPT NUMBER
CB2001259-001-106-050-0

PURCHASE
TOTAL

\$346.50

MasterCard
A0000000041010
208B6B13B6AE809
000008000-E800
359764CD9D779E6

APPROVED

AUTH# 171429 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

326123103

The Hamptons Golf Club
69 Hamptons Drive NW
Calgary, AB T3A 5H7
(403) 239-8088

POS ID PROSHOP2
Order # 7679
Thu, Aug 22, 2013 3:16 PM

3 Prime Tee Time \$270.00
1 Prime Tee Time [MIPGOLF] \$0.00
4 Power Cart \$60.00

Confirmation ID 6A69
Course The Hamptons
Start Tee: 1st Hole
Tee Time 8/22/2013 3:24:00 PM
Booked By Robert Lai
Player 2 Player Two
Player 3 Player Three
Player 4 Player Four

Subtotal \$330.00
GST \$16.50
Total \$346.50
Master Card \$346.50

Thank You
Thank You For Your Business



PARKING AUTHORITY CALGARY PARKING AUTHORITY CALGARY PARKING AUTHORITY CALGARY

Terminal: 214
Plate: LBE142

Zone: 1918
C 556909*1446

326123104

*Parking in
Calgary*

Valid through:

THURSDAY 22 AUG 13
2:32 PM

AMOUNT PAID: \$3.00 (GST incl.)
Start Time: 8/22/2013 1:32 PM

Auth No: 153259
Receipt No: 2107

PARKING AUTHORITY CALGARY PARKING AUTHORITY CALGARY PARKING AUTHORITY CALGARY

326262589

Sheraton Cavalier Hotel Calgary
2620 32 Avenue N.E.
Calgary, AB T1Y 6B8
Canada
Tel: 403-291-0107 Fax: 403-291-2834

Robert Lai

Page Number : 1
Guest Number: 1108685 Arrive Date: 22-AUG-13 22:42
Folio ID : EX-A Depart Date: 23-AUG-13
No. Of Guest: 1
Room Number : 847
Room Rate : 159.00
Club Account: [REDACTED]

Email: [REDACTED]

Information Invoice

Tax ID: GST- r100846435
Sheraton Cavalier 23-AUG-13 01:42 ROMANO

Date	Reference	Description	Charges	Credits
22-AUG-13	RT847	Room Charge (CT)	159.00	
22-AUG-13	RT847	Alberta TL Tax	6.36	
22-AUG-13	RT847	DMF	5.20	
22-AUG-13	RT847	GST	7.95	
23-AUG-13	MC	Mastercard	-178.51	
	** Total		178.51	-178.51
	*** Balance			0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Continued on the next page

CALGARY PARKING AUTHORITY (403) 537-7000

Terminal: 115
Plate: LBE142

Zone: 2406
C 556909*1446

32626590

Valid through:

FRIDAY 23 AUG 13

3:29 PM

Anthony

Calgary

AMOUNT PAID: \$3.00 (GST incl.)
Start Time: 8/23/2013 2:49 PM

Auth No: 164946
Receipt No: 5707

FREE Battery Boosting & Tire Inflation Services (403) 537-7006



YYC1R130823008110



中国签证申请服务中心
Chinese Visa Application Service Center

卡尔加里 CALGARY

CHINESE VISA APPLICATION SERVI
855 8 AVE SW
CALGARY, AB

Term ID: 28133924

收据/Receipt

Purchase

Aug 23, 2013 2:24:30 PM NO:20130823000077

收款人/Cashier	YYC10013
取证单号/Pickup Form	13YYC1G0010608
数量/Quantity	1
签证费/Visa Fee*	CAD \$150.00
签证急件费/Visa Rush Fee*	CAD \$50.00
服务费/Service Fee	CAD \$30.00
服务加急费/Service Rush Fee	CAD \$56.00
邮寄服务费/Post Service Fee	CAD \$0.00
邮资费/Postage Fee	CAD \$0.00
销售税/GST 5.00%	CAD \$4.30
应收款/Amount Due	CAD \$290.30
实收/Amount Received	CAD \$290.30
找零/Change	CAD \$0.00
付款方式/Tender	CCARD: CAD \$290.30

XXXXXXXXXX [Redacted] Chequing
INTERAC Entry Method: C

Total: \$ 290.30

2013/08/23 15:24:42
Seq #: 0010120490
Appr Code: 172442
Resp Code: 00/001

Interac
A0000002771010
A5 7E EB 21 2B 3B 36 AB
80 00 00 80 00
78 00
24 30 71 70 22 E8 26 10

APPROVED
Thank You

Customer Copy

注: *为代总领馆收费项目/
Items marked with a star * are visa fees collected on behalf of the Chinese
Consulate-General

CITS V Service(CANADA) LTD.

Address: Suite 200,855-8th Avenue,SW,Calgary,AB,Canada
GST#: 809830110RT0001

326785728

Home Prospective Students Current Students Alumni Community IT MY U OF C CONTACTS



NET COMMUNITY HOME

Net Community

Member Login

- Update Your Profile
- Communications & e-Subscriptions
- Events
- Net Community Directory
- Class Notes
- Email Forwarding
- Donate
- Privacy
- Contact Us
- FAQs
- Quick Links
- Confirmation
- Billing Information
- Payment Information
- Directory

Step 1: Start Step 2: Prices Step 3: Attendees Step 4: Register Step 5: Finish

Billing Information
 Title: Mr
 First Name: Robert
 Last Name: Lai
 Country: Canada
 Address lines: Room100, J.G.O'Donoghue Building 7000-113 Street
 City: Edmonton
 Province: AB
 Postal Code: T6H 5T6
 Phone: [Redacted]
 Email: [Redacted]

\$100.00

Payment Information
 Payment Method: Credit Card
 Cardholder's Name: Robert Lai
 Credit Card Number: [Redacted]
 Card Type: MasterCard

- Shany Hanved - Robert Lai - 50.00



University of Calgary
 2500 University Dr. NW
 Calgary, Alberta, Canada
 T2N 1N4
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About the U of C
 At a Glance
 Identity & Standards
 Campus Map
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 Continuing Studies
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Campus Life
 Go Dinos!
 Residence, Hotel & Conference
 Hotel Alma
 Athletics & Recreation
 Bookstore
 Students' Union

Media & Publications
 News
 Media Relations
 U Today
 U This Week
 U Magazine
 University Calendar

Agriculture Financial Services Corporation

Request for Authorization to Travel Out of Province / North America on AFSC Business

ALL APPROVALS MUST BE OBTAINED PRIOR TO COMMENCEMENT OF THE TRIP

Individual(s) Travelling:

Name:	Title:	Division:	Location:
1 Robert Lai	Senior Manager, Strategic Markets	Sales & Markets	Edmonton
2			
3			

Trip Information:

Dates:	September 7 - 14, 2013
Destination:	Hong Kong
Purpose of trip:	AFSC to attend Asia mission with IIR and other government departments to showcase Alberta companies seeking international investments. In addition to the investment seminar, AFSC will arrange and accompany Alberta businesses to targeted meetings in Hong Kong and will meet with potential investors

Trip Expenses:

Travel:	\$6,000.00
Fees:	\$0.00
Accommodation:	\$2,500.00
Other:	\$1500.00
Total Estimated Expenses:	\$10,000.00

Is Travel Outside of North America?


Yes: No:

If Yes, the President & Managing Director is required to approve the travel.


Authorized by:  President & Managing Director

Date:

Date:


July 29, 2013

Signature of Individual(s):

1	
2	
3	

Recommended by: _____

(Supervisor)

Date: _____

Cost Centre Manager Comments: _____

Recommended by: _____

(Cost Centre Manager)

Date: _____

Vice-President Comments: _____


Recommended by:  / Acting VP

(Vice-President)

Date: _____


July 30/13

Authorized by:


(President & Managing Director / Board Chair)

Date:

July 30/13