

Expense Report for April 2013

Agriculture Financial Services Corporation

Position Senior Manager, Strategic Markets
 Name Robert Lai

Expense Category	Expense Type	Date Expense Incurred	Amount	Description/Rationale	Receipt/ Per Diem
Travel	Transportation	4/2/2013	\$ 10.25	Edmonton meeting with EEDC (Edmonton Economic Development Committee)	Per Diem
Travel	Meals	4/3/2013	\$ 23.90	Working Session in Edmonton	Receipt attached
Travel	Transportation	4/4/2013	\$ 138.88	Meeting in Lacombe regarding hiring	Per Diem
Hosting	Meals	4/9/2013	\$ 101.00	Meetings in Calgary with legal firm	Receipt attached
Travel	Transportation	4/9/2013	\$ 13.50	Meetings in Calgary	Receipt attached
Travel	Transportation	4/9/2013	\$ 269.17	Meetings in Calgary with Ag companies	Per Diem
Travel	Meals	4/9/2013	\$ 23.95	Meetings in Calgary with Ag companies	Per Diem
Travel	Miscellaneous	4/9/2013	\$ 8.00	Meetings in Calgary with Ag companies	Per Diem
Travel	Accommodation	4/10/2013	\$ 268.33	Meetings in Calgary	Receipt attached
Hosting	Meals	4/10/2013	\$ 58.20	Meetings in Lethbridge	Receipt attached
Travel	Transportation	4/10/2013	\$ 338.86	Meetings in Lethbridge with Ag companies	Per Diem
Travel	Miscellaneous	4/10/2013	\$ 8.00	Meetings in Lethbridge with Ag companies	Per Diem
Travel	Meals	4/10/2013	\$ 9.20	Meetings in Lethbridge with Ag companies	Per Diem
Travel	Meals	4/11/2013	\$ 9.20	Sales and marketing meeting in Lacombe	Per Diem
Travel	Transportation	4/11/2013	\$ 83.33	Sales and marketing meeting in Lacombe	Per Diem
Travel	Meals	4/11/2013	\$ 19.23	Working session in Lacombe	Receipt attached
Travel	Accommodation	4/12/2013	\$ 141.90	Meetings in Red Deer	Receipt attached
Hosting	Meals	4/12/2013	\$ 88.02	Meeting in Edmonton with industry partners	Receipt attached
Travel	Transportation	4/16/2013	\$ 5,990.76	Flight to Hong Kong - Asia Mission	Receipt attached
Hosting	Meals	4/17/2013	\$ 62.43	Meeting to discuss Asia Mission	Receipt attached
Travel	Transportation	4/24/2013	\$ 148.98	Risk Management meeting in Lacombe	Per Diem
Travel	Meals	4/24/2013	\$ 9.20	Risk Management meeting in Lacombe	Per Diem
Travel	Meals	4/30/2013	\$ 17.45	Meeting with Human Resources regarding hiring	Receipt attached

Dining
#6

Tropika Malaysian Cuisine
6004 - 104 Street
Edmonton, AB T6H 2K3
Phone (780)439-6699
Business # 898279765RT0001

Date: Apr 03, 2013 Time: 01:18PM
Server: CiCi

Table : 6

1	Diet Coke	2.75
2	Roti Canai 印式即烘薄餅	9.00
1	Sayur Kari 咖喱雜菜	14.00
1	Sambal Bunchies 三巴青豆	15.00
1	Red Curry Veg & Pumpkin 泰式荔枝南瓜紅咖	13.00
2	Steamed Rice 白飯	5.00

Subtotal 58.75
GST 5% 2.94

Total 61.69

Open Time : Apr 03, 2013 12:48PM

Printed By : CiCi

TROPIKA MALAYSIAN
CUISINE
6004 104 ST NW
EDMONTON AB

CARD ****
CARD TYPE
DATE 2013/04/03
TIME 1302 13:18:51
SERVER ID 169
CHECK # 131146111
TABLE # 6
RECEIPT NUMBER
082009583-001-009-002-0

PURCHASE
AMOUNT \$61.69
TIP \$10.00
TOTAL

\$71.69

MasterCard
A0000000041010
2656260025E06DFD
0000000000-E800
AA4BE05DA65D7055

313127810

APPROVED

AUTH# 151852 01-027
THANK YOU

CARDHOLDER COPY


IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

The Westin Calgary
320 Fourth Ave SW
Calgary, AB T2P 2S6
403-266-1611
<http://www.starwood.com/>

213944658

WESTIN®

HOTELS & RESORTS

Lai, Robert


Page Number 1
Guest Number 878071
Folio ID A
No. Of Guest 1
Room Number 422
Time 04-10-2013 08:00

Invoice Nbr 1000128409
Arrive Date 04-09-2013
Depart Date 04-10-2013

Invoice

Tax Identification 861336493RT0004

Date	Reference	Description	Charges	Credits
04-09-2013	RT422	Room Charge	\$239.00	
04-09-2013	RT422	Good And Services Tax	\$12.31	
04-09-2013	RT422	Destination Marketing Fee	\$7.17	
04-09-2013	RT422	Tourism Levy	\$9.85	
04-10-2013	MC	MasterCard/Euro		\$-268.33
		** Total	\$268.33	\$-268.33
		** Balance	\$0.00	

GST Summary

Room	12.31
Food & Beverage	0.00
Telephone	0.00
Other Revenue	0.00
	12.31

Vendor Number 861336493RT0004

Tell us about your stay. www.westin.com/reviews

Signature _____

Sheraton Red Deer 313944657
3310 50 Avenue
Red Deer, AB T4N 3X9
403-346-2091
http://www.starwood.com



Lai, Robert
[REDACTED]
[REDACTED]

Page Number	1	Invoice Nbr	141573
Guest Number	115625	Arrive Date	04-10-2013
Folio ID	A	Depart Date	04-11-2013
No. Of Guest	1		
Room Number	911		
Club Account	[REDACTED]		
Time	04-11-2013 08:02		

Invoice

Tax Identification R835355694

Date	Reference	Description	Charges	Credits
04-10-2013	RT911	Room Charge	\$129.00	
04-10-2013	RT911	GST Room Charge	\$6.45	
04-10-2013	RT911	Tourism Levy	\$5.16	
04-10-2013	RT911	Destination Marketing Fee	\$1.29	
04-11-2013	MC	MasterCard / Diners Intl		\$-141.90
		** Total	\$141.90	\$-141.90
		** Balance	\$-0.00	

GST Summary GST# R835355694 RT0017

GST Room Revenue	6.45
GST Food & Beverage	0.00
GST Telephone	0.00
GST Other	0.00
	6.45

GST Other R835355694

Continued on the next page

1 - 1

313763517

DA Guido Ristorante
2001 Centre Street N.
Calgary, AB
Phone(403)276-1365

DA GUIDO RISTORANTE LT
2001 CENTRE STREET T2E2S9
CALGARY AB
22481747

CHECK # 23612 DATE 4/10/13
TABLE # 14 TIME 1:37PM

RIC'S GRILL LETHBRIDGE
103 MAYOR MAGRATH DRIVE
S
LETHBRIDGE AB

Date: Apr 09, 2013 Time: 08:46PM
Server: Andrea # Guest: 2
Bill: 82646 Table : 1

PRE AUTH PURCHASE
04-09-2013
Acct #
Exp Date
Name:

--- RIC'S GRILL : AIMEE ---
ITEMS ORDERED AMOUNT
1 STARTER SPIN 5.95
1 #STARTER CHOWDER 6.95
1 #L 7OZ NY STEAK SAND 19.95
1 #L CHKN CLUB 14.95
1 SUB SPIN 0.00

CARD
CARD TYPE
DATE 2013/04/10
TIME 0582 13:38:31
CLERK ID 120
RECEIPT NUMBER
C06102953-001-426-006-0

1 INSALATA CESARE ← Robert 9.50
1 CARPACIO AL PARMIGIANO 14.00
1 HALIBUT PUTANESCA ← Robert 32.95
1 SPAGHETTI CARBONARA 18.50
1 PENNE ARRABIATA 0.00
1 MINERAL WATER BOTTLE Shared 9.00

Trace # 930016
FS2248174701
Inv. # 1650 CVD Resp
Auth # 220302 RRN 001815016
P.Auth Purchase \$88.15

PURCHASE AMOUNT \$50.20
TIP \$8.00
TOTAL

Subtotal 83.95
GST 4.20

Tip 12.85
Total 101.60

SUBTOTAL 47.80
GST 2.40

\$58.20

Total 88.15

TOTAL DUE 50.20

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313763515

A0000000041010
F54A21732EFEEAAS
0000008000-E800
0B4CF3C0BF8C9EE4

LUNCH 0.00
BEVERAGE 9.00
TIP 0.00
DINNER 74.95

AMOUNT PAID: \$13.50 (GST incl.)
START TIME: 4/9/2013 9:13 AM
RECEIPT NO: 8041
Auth No: 111350
FREE Battery Boosting & Tire Inflation Services (403) 537-7000

313763516

11:08 AM
TUESDAY 09 APR 13

APPROVED

AUTH# 153832 01-027
THANK YOU

Valid through:
Terminal: 852
Plate: PET735
Zone: Lot 60 : 9060
C 556909*1446

CARDHOLDER COPY

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CALGARY PARKING AUTHORITY (403) 537-7000

314077077

NONIYA SUSHI & RAMEN R
646 - 3803 CALGARY T6J3M8
EDMONTON AB
24279785

WILLYA
Calgary Trail
Edmonton Alberta
#100.462.1300
Table #17

Server: Ron
Cust: 4

1 Green J... \$2.50
1... \$21.00
1... \$10.00
1... \$10.95
1 Sushi Comb... \$15.95

Meals were Shared
Net Total: \$72.40
GST: \$3.62

TOTAL: \$76.02
Amount Due: \$76.02

Food: \$69.90
Beverage: \$2.50

GST No.: 817601065-RT0001
A-RI-GA-TO! Thank you!

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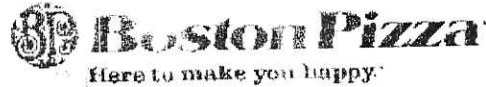
PURCHASE
04-12-2013
Acct #
Exp Date
Name: ROBERT LAE
0000000041010

Trace # 410019
FB21270/8501
Inv. # 2438
Auth # 152306 RRN 061002405

Purchase \$76.02
Tip \$12.00
Total \$88.02

(00) APPROVED-THANK YOU

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BP LACOMBE #112

0020 Table 208 #Party 1
REBECCA R Svrck: 4 12:11 04/11/13

N.S. POP ← Robert 2.99
N.S. POP 2.99
N.S. ICED TEA 2.99
I-MG-BASIC, i-bacon, onion,
1-rst corn mix 10.94
CHKN QUESADILLA, w/fries 11.99
GRINDER ← Robert 12.99

Sub Total: 44.89
GST: 2.24
04/11 13:02 TOTAL: 47.13

GST # 884684184RJ

PLEASE PAY SERVER

JOIN US FOR PASTA TUESDAY!
ALL MIX & MATCH PASTA ONLY \$7.99
We value your feedback.
Complete a short survey and receive a
weekly chance to WIN an awesome
\$50 Boston Pizza Gift Card.
Keep this receipt and go to
www.tellbostonpizza.com
OR call 1.888.205.5778

For complete rules and eligibility
please visit www.telbostonpizza.com

02221-4000-11111
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Did you know you can order your
favourite Boston Pizza items online
Visit www.bostonpizza.com
for more details!!!

BOSTON PIZZA #112
5846 Highway 2-n
Lacombe, AB
T4L 2G5
403-782-9988

** TRANSACTION RECORD **

Trans. #: 9529

Check #: 20
Employee #: 54
Employee Name: REBECCA

XXXXXXXXXXXX
AID: A0000000041010

Amount \$47.13
TIP \$7.00
TOTAL CAD \$54.13

APPROVED 150956
00-001 150956
BES11212/BEC11212
693001001002
2013/04/11 13:09:56

TUR: 0000008000
TSI: E800

No signature required

Merchant Copy

THANK YOU
Come Again

313944656

Travelfast Ltd.

9550-81 Street
Edmonton AB T6C 2W5
780 436-8611

Sold To

AGRICULTURE FINANCIAL SERVICES
100-7000-113 STREET
EDMONTON T6H 5T6

Invoice

Number: 31386

Date: April 17, 2013

Passengers

ROBERT LAI

Departure Date	Supplier	Ticket Number	FOP	Agent
11MAY13	AC/BR/KA	2525070439-42	MCARD	BGS

Description

Amount

EDMONTON-HONG KONG-TAIPEI/SHANGHAI-EDMONTON	4,249.00
TAIPEI-HONG KONG	520.00
HONG KONG-SHANGHAI	539.00
CANCELLATION/CHANGE PENALTIES APPLY	
AIRPORT TAXES/FEES/FUEL SURCHARGES (NO GST)	482.76
AIRLINE TICKET PROCESSING FEE	200.00

Total \$5,990.76

We know you have a choice

.....Thankyou for choosing Travelfast

314402272 → \$4,639.96
314589900 → \$589.50
314589901 → \$561.30
314722427 → \$200.00

\$5,990.76

URBAN CHINA
10604 101 STREET
EDMONTON AB T5H 2G1

Merchant ID: 000000003032153
Term ID: 04522384
11388560011

Purchase

XXXXXXXXXX

AID: A0000000041010

Entry Method: Chip

Batch#: 000019

04/17/13 13:47:37

Ref#: 000084534524

Inv #: 000441 Appr Code: 154852

Amount: \$ 54.29
Tip: \$ 8.14

Total: \$ 62.43

Customer Copy

314402271

URBAN CHINA
10604-101 ST
GST# 813590023RT0001

04/17/2013 2:16PM 01
000000#5136 CLERK01

COPY

DIMSUM 4.25 2 @ \$4.25 = \$8.50
DIMSUM 4.75 5 @ \$4.75 = \$23.75
DIMSUM 5.50 = \$5.50
OPEN FOOD = \$13.95
MDSE ST = \$51.70
GST = \$2.59

ITEMS 90
CASH \$54.29

meals shared

NOMIYA
3803 Calgary Trail
Edmonton, Alberta
#780.462.1300
Table #34

Trans#: 40033
4/30/2013 12:34 PM
Serv: Mai # Cust: 3

Quan	Descript	Cur
1	Green Tea	\$2.50
2	Lunch Bento Box	\$27.90
1	Chirashi	\$17.95
Sub Total:		\$48.35
GST		\$2.42

TOTAL: \$50.77

Amount Due: \$50.77

Food: \$45.85
Beverage: \$2.50
GST No.: 817601005-RT0001
A-RI-GA-TO! Thank you!

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31570265!

NOMIYA SUSHI & RAMEN R
646 - 3803 CALGARY T6J5H8
EDMONTON AB
21270785

1111 PURCHASE 1111
-2013 12:48:14
[redacted] C
Date [redacted] Card Type [redacted]
Name: ROBERT LAI
A0000000041010 [redacted]

Trace # 590014
FB2127078501
Inv. # 376
th # 144815 RRM 001002620

Purchase \$50.77
Tip \$8.00
Total \$58.77

(00) APPROVED-THANK YOU

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Agriculture Financial Services Corporation

Request for Authorization to Travel Out of Province / North America on AFSC Business

ALL APPROVALS MUST BE OBTAINED PRIOR TO COMMENCEMENT OF THE TRIP

Individual(s) Travelling:

Name:	Title:	Division:	Location:
1 Robert Lai	Senior Manager	Lending	Edmonton
2			
3			

Trip Information:

Dates:	May 11 - May 23
Destination:	Hong Kong, China, Taiwan, Korea
Purpose of trip:	AFSC to co-host with International and Intergovernmental Relations (IIR) an investment seminar in Hong Kong to showcase Alberta companies seeking international investments. In addition to the investment seminar, AFSC will arrange and accompany Alberta businesses to targeted meetings in Hong Kong, Taipei and Guangzhou and travel to Seoul, Korea to meet with investors.

Trip Expenses:

Travel:	\$7,300.00
Fees:	\$0.00
Accommodation:	\$3,500.00
Other:	\$1,200.00
Total Estimated Expenses:	\$12,000.00

Is Travel Outside of North America?

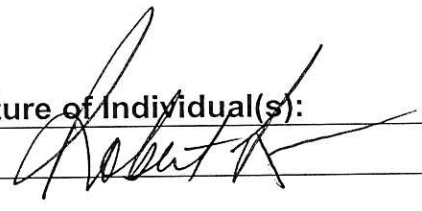
Yes: No:

If Yes, the President & Managing Director is required to approve the travel.

Authorized by: 
 President & Managing Director

Date:

Signature of Individual(s):

1	
2	
3	

Date:

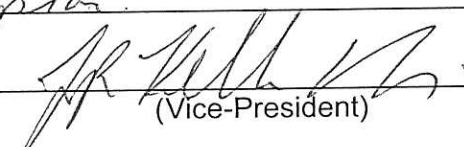
<i>April 3, 2013.</i>

Recommended by: _____ Date: _____
 (Supervisor)

Cost Centre Manager Comments: _____

Recommended by: _____ Date: _____
 (Cost Centre Manager)

Vice-President Comments: *Travel is part of regular business expenditure as committed with Business plan.*

Recommended by: 
 (Vice-President) Date: *April 3, 2013*