

Expense Report for November 2012

Agriculture Financial Services Corporation

Position President & Managing Director
Name Brad Klak

Expense Category	Expense Type	Date Expense Incurred	Amount	Description/Rationale	Receipt/ Per Diem
Travel	Transportation	10/31/2012	\$ 496.91	Reinsurance Meeting - Winnipeg	Receipt Attached
Travel	Transportation	11/1/2012	\$ 8.40	Meeting with Asia Advisory Board	Receipt Attached
Travel	Accommodation	11/6/2012	\$ 88.40	Manager's Meeting and Board Meeting - Red Deer	Receipt Attached
Travel	Accommodation	11/7/2012	\$ 134.16	Board Meeting - Red Deer	Receipt Attached
Travel	Transportation	11/19/2012	\$ 5.00	Transition and Strategic Relations Meeting	Per Diem
Travel	Meals	11/19/2012	\$ 24.32	Transition and Strategic Relations Meeting	Receipt Attached
Travel	Transportation	11/22/2012	\$ 10.00	AdFarm Meeting	Receipt Attached
Travel	Transportation	11/26/2012	\$ 10.00	External Committee Meeting attendance	Receipt Attached
Training	Transportation	11/26/2012	\$ 25.00	University of Alberta Training	Receipt Attached

Request for Authorization to Travel Out of Province / North America on AFSC Business

ALL APPROVALS MUST BE OBTAINED PRIOR TO COMMENCEMENT OF THE TRIP

Individual(s) Travelling:

Name:	Title:	Division:	Location:
1 Brad Klak	President	AFSC	Lacombe
2			
3			

Trip Information:

Dates:	November 15, 2012
Destination:	Winnipeg, MB
Purpose of trip:	Pooled Reinsurance Discussions with Manitoba, Saskatchewan, Ontario

Trip Expenses:	
Travel:	\$450.00
Fees:	\$0.00
Accommodation:	\$0.00
Other:	\$100.00
Total Estimated Expenses:	\$550.00

<p>Is Travel Outside of North America? Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/></p> <p>If Yes, the President & Managing Director is required to approve the travel.</p> <p>Authorized by: _____ President & Managing Director</p> <p>Date: _____</p>

Signature of Individual(s):	
1	
2	
3	

Date:	
1	
2	
3	

Recommended by: _____ (Supervisor)
 Date: _____

Cost Centre Manager Comments: _____

Recommended by: _____ (Cost Centre Manager)
 Date: _____

Vice-President Comments: _____

Recommended by: _____ (Vice-President)
 Date: _____

Authorized by: _____ (President & Managing Director / Board Chair)
 Date: _____

Flight - Reinsurance

From:
Sent:
To:
Subject:

Air Canada <confirmation@aircanada.ca>
Wednesday, October 31, 2012 4:01 PM
[REDACTED]
Air Canada - 15-Nov: Edmonton - Winnipeg (booking ref: KSPQAE) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

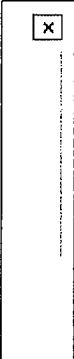
Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Winnipeg

Why book your hotel stay at aircanada.com?

- **Lowest price** guaranteed
- Great choice of hotels
- Aeroplan Mile offer exclusive to aircanada.com



Hotels provided by WWTMS.

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Winnipeg? Great rates and additional Aeroplan Miles.



Booking Information

Booking Reference: **KSPQAE**

Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact:
Mr Brad Klak

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Online Services

Manage my booking online (view/change my booking; select seats*).
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
	Edmonton, Edmonton Int'l (YEG)	Winnipeg (YWG)					
AC8508 ¹	Thu 15-Nov 2012 08:55	Thu 15-Nov 2012 11:43	0	1hr48	CRJ	Tango, A	
	Winnipeg (YWG)	Edmonton, Edmonton Int'l (YEG)					
AC8517 ¹	Thu 15-Nov 2012 19:10	Thu 15-Nov 2012 20:14	0	2hr04	CRJ	Tango, E	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr Brad Klak : Adult (16+), Ticket Number: 0142114038874

Air Canada - XXXXXXXXXX Meal Preference : **None**

Aeroplan :

Payment Card: **xxxx-xxxx-xxxx-1985** Special Needs: **None**

Seat Selection: **AC8508 3D Paid , AC8517 5D Paid**

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - <u>Tango</u>	159.00
Return Flight - <u>Tango</u>	179.00
Surcharges	36.00

Taxes, Fees and Charges

Canada Airport Improvement Fee	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	21.66
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	454.91

Options

Departing Flight - Tango

Advance Seat Selection 20.00

Return Flight - Tango

Advance Seat Selection 20.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) 2.00

Total airfare, taxes and options (per passenger) **496.91**

Number of passengers 1

RBC Travel Insurance (declined) 0.00

Grand Total - Canadian dollars \$496.91

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$454.91 (Airfare - per ticket)

Air Canada: \$42.00 (Advance Seat Selection - per ticket)

Ticket number(s): 0142114038874

DISPLAY TICKET ON DASH

Expiration Date/Time

02:01 PM

NOV 01, 2012

PARKING RECEIPT

Purchase Date/Time: 11:01am Nov 01, 2012
Total Parking: \$8.00
Total FEDERAL: \$0.40
Total Due: \$8.40
Total Paid: \$8.40
Ticket #: 00010238
S/N #: 500012260464
Setting: Lot 179
Mach Name: Lot 179-3

Rate: 3 HOURS
Payment Type: Card

Card #****-1985, MasterCard

Auth #: 130121

TEAR PORTION OFF PRESENT
TO SUMO LOUNGE FOR
VALIDATION
GST REG #R102466000

RECEIPT

PARKING RECEIPT

Expiration Date/Time: 02:01pm Nov 01, 2012
Purchase Date/Time: 11:01am Nov 01, 2012
Total Parking: \$8.00
Total FEDERAL: \$0.40
Total Due: \$8.40
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Ticket #: 00010238
Setting: Lot 179
Mach Name: Lot 179-3

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Payment Type: Card

Card #****-1985, MasterCard

Auth #: 130121

PARKING RECEIPT



Quality Inn North Hill (CN927)

7150 - 50th Avenue
Red Deer, AB T4N 6A5
(403) 343-8800
GM.CN927@choicehotels.com

Account: 1079373

Date: 11/8/12

Room:

Arrival Date: 11/6/12

Departure Date: 11/7/12

Check In Time:

Check Out Time:

Rewards Program ID:

You were checked out by:

You were checked in by:

Total Balance Due: 0.00

5718 56 Ave
Lacombe, AB T4L1B1

BY CHOICE HOTELS

AFSC
Agriculture Financial Corp Management

Post Date	Description	Comment	Amount
11/6/12	Room Charge	#343-Davis, Darcy	85.00
11/6/12	Tourism Levy		N/A
11/6/12	Room Charge	#333-Dave, Bill	85.00
11/6/12	Tourism Levy		N/A
11/6/12	Room Charge	#135-Haney, Harry	85.00
11/6/12	Tourism Levy		N/A
11/6/12	Room Charge	#342-Skoberg, Ken	85.00
11/6/12	Tourism Levy		N/A
11/6/12	Room Charge	#337-Van Tryp, John	85.00
11/6/12	Tourism Levy		N/A
11/6/12	Room Charge	#341-Yelenik, Tony	85.00
11/6/12	Tourism Levy		N/A
11/6/12	Room Charge	#339-James, Pat	85.00
11/6/12	Tourism Levy		N/A
11/6/12	Room Charge	#345-Rich, Kelly	85.00
11/6/12	Tourism Levy		N/A
11/6/12	Room Charge	#344-Pettibone, Ross	85.00
11/6/12	Tourism Levy		N/A
11/6/12	Room Charge	#321-McNaughton, Mel	85.00
11/6/12	Tourism Levy		N/A
11/6/12	Room Charge	#139-Haley, Carol	85.00
11/6/12	Tourism Levy		N/A
11/6/12	Room Charge	#338-Klak, Brad	85.00
11/6/12	Tourism Levy		N/A
11/6/12	Room Charge	#314-BRYDEN, DONNA	85.00
11/6/12	Goods and Service Tax		4.25
11/6/12	Tourism Levy		3.40
11/7/12	Room Charge	#338 Klak, Brad	129.00

POSSIBLE

RECEIVED
NOV 20 2012
FINANCE REPORTING

Post Date	Description	Comment	Amount
11/7/12	Tourism Levy		5.16
11/7/12	Room Charge	Adjustment	(73.00)
11/7/12	Tourism Levy	Adjustment	(2.92)
11/8/12	Direct Bill	Thank You	(1,211.69)

-4.25 *gsh*

Room Charge

Balance Due: 0.00

1,211.69 will be billed to: Account 1207476
 AFSC, 5718-56th Ave , Lacombe, AB T4L1B-1

X _____
 CHOICE privileges

CENTURY GRILL
 3975 CALGARY TRAIL
 EDMONTON, AB
 780-431-0303
 GST # 865789382

Tbl 22/11 Chk 7094
 Nov 19 12:02PM
 GST 2

117 DAYNA

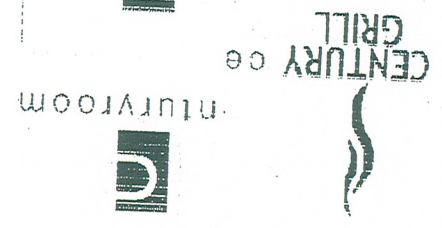
*** Reprint ***

1 START CENTURY
 Plain Chicken 7.00
 2 SOFT DRINKS @ 3.00 6.00
 1 STEAK SAND 19.00
 1 CAPPUCINNO 3.75
 1 CAPPUCINNO 3.75
 1 CAPPUCINNO 3.75
 47.78

Grad
one for each

Subtotal 45.50
 GST 2.28
 Amount Due 47.78

Back Spin Saturdays
 Old School Beats with
 Retro Cocktails & Eats
 7pm in the Century Room
 1/2 Price Wine Wednesdays
 35 Glasses and Bottles
 Stp. Savour. Save.



www.centuryhospitality.com

** TRANSACTION RECORD **

3975 CALGARY TRAIL NW
 EDMONTON, AB
 T6J 6S6
 780-431-0303

Trans. #: 22088

RUC: RESTAURANT

Table #: 22
 Check #: 7094
 Group #: 1
 Employee #: 117
 Employee Name: DAYNA

Visa Credit
 Pre-Auth Purchase
 XXXXXXXXXXXXXXX027 C
 AID: 80000000081010

Amount \$47.78
 Tip \$7.17
 =====

TOTAL CAD\$54.95

APPROVED 002382

00-001 002382
 CNT8812/CNT16812

129001001007
 2012/11/19 13:10:07

TUR: 000008000
 LSI: F800

Customer Copy

THANK YOU
 Come Again

parking -
PLACE FACE UP ON DASH
 Impark Lot 25
 Expiration Date/Time
EXP 09:00PM
NOV 26, 2012

PARKING RECEIPT

Purchase Date/Time: 08:17am Nov 26, 2012
 Total Parking: \$9.52
 Total gst: \$0.48
 Total Due: \$10.00
 Total Paid: \$10.00
 #****-1985, MasterCard
 Ticket # 10072622
 SIN #: 100008440031
 Setting: Lot 25
 Mach Name: Meter 3
 GST #887316638RT0001
 Rates: \$10 - Early Bird
 Payment Type: Card
 Auth #: 1017565

PARKING RECEIPT

RECEIPT
 Impark Lot 25

Expiration Date/Time: 09:00pm Nov 26, 2012
 Purchase Date/Time: 08:17am Nov 26, 2012

Total Parking: \$9.52
 Total gst: \$0.48
 Total Due: \$10.00
 Total Paid: \$10.00
 MasterCard
 Ticket # 10072622
 Setting: Lot 25
 Mach Name: Meter 3
 Rates: \$10 - Early Bird
 Payment Type: Card
 Auth #: 1017565

PARKING RECEIPT

COMMERCE PLACE PARKADE
 10155 102ND ST
 EDMONTON, AB, T5J 4G8
 (204) 946-7193

TERM ID: 85288576 BATCH#: 047
 ICARD SHIF#: 002

INV#: 000000030
 Sale

Application Label, MasterCard
 AID:A0000000041010
 TVR:00 00 00 80 00
 ISI:EB 00
 *****1365
 Chip
 SEQ#:047001001030

Total: CAD\$ 25.00
 APPROVED 182124
 001-00

28-Nov-12 16:21:24

CUSTOMER COPY
 THANK YOU

DISPLAY THIS SIDE UP ON DASHBOARD

EXPIRATION DATE

22/11/12 18:43

EXPIRATION TIME

AMOUNT PAID

\$ 10.00 481800001 15:43

PRECISE
 PARKLINK™

CHARGES ARE FOR THE USE OF THE PARKING SPACE ONLY.
 WE WILL NOT BE RESPONSIBLE FOR LOSS OR DAMAGE TO
 CAR OR CONTENTS, HOWEVER CAUSED, INCLUDING BUT NOT
 LIMITED TO FIRE, THEFT OR COLLISION

NON TRANSFERABLE 82605639

DETACH RECEIPT FROM TICKET

DATE ISSUED

TIME ISSUED

AMOUNT PAID

22/11/12 15:43 \$10.00

CREDIT CARD NUMBER

LOT3015

CC

PRECISE
 PARKLINK™

RECEIPT 82605639

Terminal #: 1 Cashier #: 5
 28/11/2012 8:41 AM
 28/11/2012 4:19 PM - 07:38
 62270534 / #413055
 RATE : \$
 TOTAL : \$ 25.00
 CREDIT : \$ 25.00
 25.00

GST #897727657RT
 Have a Nice Day

Thank You For
 Parking At Commerce
 Place Parkade