Expense Report for May 2013

Agriculture Financial Services Corporation

Position

Chief Operating Officer

Name

Merle Jacobson

Expense Category	Expense Type	Date Expense Incurred	nount	Description/Rationale	Receipt/ Per Diem
Travel	Accommodation	5/7/2013	\$ 124.79	Staff Conference in Red Deer	Receipt
Travel	Transportation	5/16/2013	\$ 32.00	Deputy Minister meetings in Edmonton	Receipt
Travel	Transportation	5/28/2013	\$ 559.91	Industry conference in Vancouver	Receipt
Travel	Conference	5/28/2013	\$ 834.75	Industry conference in Vancouver	Receipt
Travel	Transportation	5/29/2013	\$ 15.00	Board meeting in Edmonton	Receipt
Travel	Miscellaneous	5/29/2013	\$ 8.00	Board meeting in Edmonton	Per Diem
Travel	Meals	5/29/2013	\$ 16.70	Board meeting in Edmonton	Receipt
Travel	Transportation	5/29/2013	\$ 21.90	Board meeting in Edmonton	Receipt
Travel	Accommodation	5/29/2013	\$ 148.73	Board meeting in Edmonton	Receipt
Travel	Meals	5/30/2013	\$ 17.15	Board meeting in Edmonton	Receipt



05-08-13

Agriculture Financial Services Corp

5718 56 Avenue Lacombe AB T4L 1B1

Jacobson, Merle

Invoice No.

GST Number

: R121526081

Folio Number

: 170868

: 24721

A/R Number Group Code

Company

: AFSC1

: AFS

AFSC

Room No. : 222

: 05-07-13 Arrival

Departure : 05-08-13

Conf. No. : 1132515

Rate Code:

Page No. : 1 of 1

Date		Description		Charges	Credits
05-07-13	*Accommodation		Note: As per c	ontratt9.99	
05-07-13	GST			4.80 5.20	_
05-07-13	Tourism Levy			5.20	
			Total	141.69	0.00
				4.4.00	

141.69 Balance 124,79

Guest Signature: _

I have received the goods and / or services in the amount shown hereon. I agree that my liablity for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.







Search Select Review Passengers Purchase Seats Itinerary

Your booking is confirmed. Booking reference: MW4CUE

An email booking confirmation has been sent to:

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Print Itinerary

Email Itinerary

Add to calendar

AIR CANADA

Passengers Mr Merle H Jacobson

	-	То	Departure	Arrival
Flight	From		18:25	19:02
AC251	Edmonton (YEG)	Vancouver (YVR)	Sun 16-Jun 2013	Sun 16-Jun 2013
AC234	Vancouver (YVR)	Edmonton (YEG)	08:30 Thu 20-Jun 2013	11:00 Thu 20-Jun 2013

Canadian dollars

View detailed Itinerary/Receipt

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on

Booking Information

Customer Care

Electronic Ticketing confirmed. This is your official

MW4CUE

itinerary/receipt.

Main Contact: Mr Merle H Jacobson

Booking Reference:

Air Canada 1-888-247-2262

Flight Arrivals and Departures 1-888-422-7533

Flight Itinerary

Flight	From	То	Stops	Duration	Aircraft	Fare Type	Meal
AC251	Edmonton, Edmonton Int'l (YEG) Sun 16-Jun 2013 18:25	Vancouver, Vancouver Int'l (YVR) Sun 16-Jun 2013 19:02 - Terminal M	0	1hr37	E90	Flex, S	
AC234	Vancouver, Vancouver Int'l (YVR) Thu 20-Jun 2013 08:30 - Terminal M	Edmonton, Edmonton Int'l (YEG) Thu 20-Jun 2013 11:00	0	1hr30	E90	Flex, S	

Passenger Information

1: Mr Merle H Jacobson : Adult (16+), Ticket Number: 0142121659046

Air Canada - Aeroplan Payment Card: Seat Selection:

XXXX-XXXX AC251 12C (Preferred), AC234 12C (Preferred)

Meal Preference: Special Needs:

None None

Congratulations on your selection of a Preferred seat. Please read the Terms and conditions.

Purchase Summary

Fare Summary	Adult
Passenger Type	
Air Transportation Charges	224.00
Departing Flight - Flex	214.00
Return Flight - Flex	36.00
Surcharges	and the supplementary of the s

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Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	26.66
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	559.91
Options	
Departing Flight - Flex	i i i i imele om
Return Flight - Flex	
Total airfare, taxes and options (per passenger)	559.91
Number of passengers	1
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$559.91

Payment Information

Credit/Debit Card xxxx-xxxx-xxxx bunt paid: \$559.91

The following charges (tax inclusive) will appear on your credit or debit card statement:

• Air Canada: \$559.91 (Airfare - per ticket)

Ticket number(s): 0142121659046

Fare Rules

Departing Flight Edmonton (YEG) To Vancouver (YVR) - Flex

Return Flight Vancouver (YVR) To Edmonton (YEG) - Flex

- · Changes:
 - Prior to day of departure Change fee per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
 - Airport same-day changes (subject to availability) are permitted at a flat fee of \$75 CAD/USD per direction, per passenger. Same-day flights only.
 - · Same-day standby is available only to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- Cancellations:
 - · Tickets are non-refundable and non-transferable.
 - · Cancellations can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - · Customers who no-show their flight will forfeit the fare paid
- Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- · Read complete fare rules applicable to this fare.

Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation page for important information on identification required for travel.

Baggage Policy

Carry-on baggage | Checked baggage

Check-in and boarding times

Information and Services

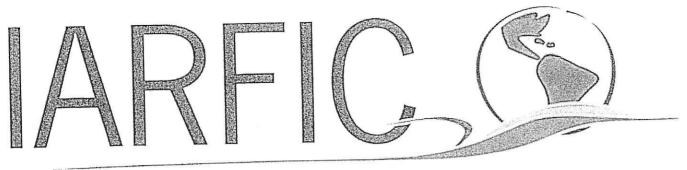
Links

Manage my booking online: Flight Departure & Arrivals:

http://www.aircanada.com/mybookings http://www.aircanada.com/flightstatus

General conditions of carriage: http://www.aircanada.com/conditionsofcarriage http://www.aircanada.com/travelinfo

Reduce your carbon footprint! Offset now | Learn more



The Second International Agricultural Risk, Finance, and Insurance Conference

IARFIC 2013 Sunday, June-16-13 - Tuesday, June-18-13

Four Seasons Hotel Vancouver 791 West Georgia Street Vancouver, British Columbia V6C 2T4 Canada 604-689-9333

If you have any questions on the conference program please contact the IARFIC Committee. If you have any questions on registration please contact Susanne Keppler.

Email Us

Personal Info Agenda Checkout Confirmation

Personal Info

Registration ID: 56470120

Registrant: Merle Jacobson Chief Operating Officer

AFSC

5718 - 56 Avenue Lacombe, AB T4L 2N1

Registration Date: 28/05/2013 10:21 AM

Registrant Type: Regular Registration Fee - \$745 (+ HST = \$782.25)

Status: Confirmed

Work Phone:

Fax: Email:

First Name as it would appear on the badge: Merle

Contact Name:

Contact Phone:

Contact Email:

Do you have any special dietary requirements?: No

No

Do you have a medical condition or disability related needs and require a specific type of accommodation?:

I consent to having my name and email information included in the Conference Delegate List that will be distributed to all conference attendees.:

I consent to having my name and email address distributed to the 2014 Conference Committee.: Yes

Are you a Presenters?: No

Agenda

Please note that one (1) gala dinner ticket is included in your registration fee. Do you plan on attending the gala dinner?

Selection: Yes

Would you like to purchase an addtional banquet ticket

Selection: No Thank-You

Are you planning on attending the Post Conference Farm Tour on Tuesday, June 18th scheduled from 2:00pm to 5:00pm?

Selection: Yes

Would you like to purchase additional tickets for the Post Conference Farm Tours on Tuesday, June 18th from 2:00pm to 5:00pm?

Selection: No Thank-You

- Fees ---

Fee	Quantity	Unit Price	Amount
Fee			
Regular Registration Fee	1	CDN\$795.00	CDN\$795.00
2 (American Strategy 12 ft 12	per decision (reserve) of the Per	(2)	CDN\$795.00
Subtotal:			CDN\$39.75
HST - 5%:			CDN\$834.75
Total:			CD140034.73

Transactions

Transaction Type	Date	Amount	Balance
Transaction Amount		CDN\$834.75	CDN\$834.75
Online Credit Card Payment (************************************	28/05/2013	- CDN\$834.75	CDN\$0.00
Current Balance:	e me elle comment	2 00 0 0000000	CDN\$0.00



Agriculture Financial Services Corporation

Request for Authorization to Travel Out of Province / North America on AFSC Business <u>ALL APPROVALS MUST BE OBTAINED PRIOR TO COMMENCEMENT OF THE TRIP</u>

Individual(s)	Travelling:						
Name:	\$	Title:	***************************************	Division:	Location:		
1 Merle Jac	obson	Chief Operating Of	ficer	Risk Management	Lacombe		
2					75334		
3					177.55		
Trip Information: Dates: June 16 - 18, 2013 Destination: Vancouver BC Purpose of trip: Attend the Second Internation Trip Expenses: Travel: 600 Fees: 835 Accommodation: 600 Other: 200 Total Estimated 2235			Is Travel Outside of North America? Yes: No: If Yes, the President & Managing Director is required to approve the travel.				
Expenses:			Date:	rized by: Preside	nt & Managing Director		
Signature of I	ndividual(s):		Date:				
1 // ferle			///er	4 29,2013			
3							
Recommended	l by:	(Supervisor)		Date:	-		
Cost Centre Ma		nents:					
Recommended	l by:	(Cost Centre Manager)		Date:			
Vice-President							
Recommended	l by:	(Vice-President)		Date:			
Authorized by:		Managing Director / Boar	d Chair)	Date:			

THE WESTIN' EDMONTON Share Restaurant GST# 861336493RT0005

207 Megan
28/1 389 GST 3 29MAY'13 12:14PM
1 Shrimp Pasta 24.00 Brish 2 @ 14.00 Turkey Sliders 28.00 Brish 1 Coke 3.00 Brish 1 Diet Coke 3.00 Brish FOOD 58.00 Tax 2.90 Total Due \$60.90
Gratuity: 6.00
Total: 66 9
Room #
Name Print M
Checkout folio emailed?
Marin on Automorphism Community and Communit

CREDIT CARD VOUCHER

Share Restaurant 389 CHECK: TABLE:

28/1 207 Megan SERVER:

29MAY'13 12:51PM DATE:

CARD TYPE: Visa

ACCT #: XXXXXXXXXXX

EXP DATE: XX/XX

AUTH CODE: 032045 MERLE H JACOBSON

SUBTOTAL: 60.90



Courtyard by Marriott Edmonton Downtown 1 Thornton Court Nw Edmonton, Ab T5j 2e7 T 780.423.9999

Afse grant the second	Apropij Alderja i projektij kalendarij i projektij kalendarij i projektij kalendarij kalendarij kalendarij kal September i projektij kalendarij kalendarij kalendarij kalendarij kalendarij kalendarij kalendarij kalendarij September i projektij kalendarij kalendarij kalendarij kalendarij kalendarij kalendarij kalendarij kalendarij			
Afsc. (http://doi.org/10.1011/		oom lype HSE		
Arrive ZaMay13	Time F Depart 30May 18.	me 09:53AM Charges	Fallo Number Gas Credits	
291va, 13	Daily Parking	21-90	EMMORPH ENGLAND	
29May13	GG: 624018205	(1.10)		
	Total Charges Transferred FROM 82062	73		
	Charges Transferred FROM 82063 VANTRYP/			
	JOHN			
29May13 29May13 29May13	Room Charge Tourism Levy Marketing Fee	139.00 5.56 4.17		
	Total Charges Transferred FROM 82063	740.73		
	Charges Transferred FROM 82064 JAMES/PAT			
29May13 29May13	Room Charge	139.00 5.56		
29May13	Marketing r	4.17 21.90		
29May13 29May13	Daily Parking Gst 831018205	(1.10)		
	Total Charges Transferred FROM 82064		•	
	Charges Transferred FROM 82066 JACOBSON/			
	MERLE			
29May13 29May13	Room Charge Tourism Levy	139.00 5.56		
29May13 29May13	Marketing Fee Daily Parking	4.17 21.90		
29May13	Gst 831018205	1.10		
	Total Charges Transferred FROM 82066	171.73		

The undersigned agrees to make immediate payment upon receipt of statement. In the event such payment is not made within 30 days after receipt of the original statement. It is agreed that the hotel may impose a late payment charge at a rate of 1 1/2% per month [annual rate of 18%], or the maximum allowed by law, on the unpaid balance, and the reasonable cost of collection, including attorney's fees.

Courtyard by Marriott 99st & Jasper Avenue Edmonton, AB, Canada T5J 2E7 780-945-4747 Riverside Bistro G.S.T. # 8310188205

Fb1 53/1 Chk 3375 Gst 5 May30'13 08:26AM
Restaurant 5 Courtyard Buffet 75.00
Subtotal 75.00 GST 2 75 08:26AM Total 78.75
Gratuity:
otal:
Room #
Print Name
Signature Thank you for joining us at Courtyard by Marriott!

Attendees! Merle
Bill
Harry
Brod
Darry!

Courtyard by Marriott 99st & Jasper Avenue Edmonton, AB, Canada T5J 2E7 780-945-4747 Riverside Bistro G.S.T. # 8310188205 May30'13 08:52AM Date: Card Type: Visa/MC XXXXXXXXXX Acct #: XX/XXExp Date: Auth Code: 070074 3375 Check: Table: 53/1 13 Server: 78.75 Subtotal: 7.00 Gratuity: 85.75 Total: Signature

****GUEST COPY****

de