

Expense Report for August 2013

Agriculture Financial Services Corporation

Position Chief Operating Officer
Name Merle Jacobson

Expense Category	Expense Type	Date Expense Incurred	Amount	Description/Rationale	Receipt/ Per Diem
Travel	Meal	08/20/2013	\$ 8.05	Strategy session	Receipt
Travel	Transportation	08/26/2013	\$ 7,684.96	Reinsurance meetings - Europe	Receipt

MERLE - 8.05



EUREST- NEIL CRAWFORD CTR
7000 113 STREET
EDMONTON, AB T6H5T6
780-436-1269

08/20/2013 000002
#2850 12:57PM SERV.0010001

561ml water	\$1.67	MERLE
DBL.BC/CHBURGER	\$6.00	MERLE
SOUP LRG.	\$3.76	
chix bacon burge	\$5.67	
side fries/salad	\$1.43	
7.95 SPECIAL	\$7.57	
sandwich #2	\$4.76	
baking \$2.50	\$2.38	
fruit & cheese	\$4.52	
MDSE_ST	\$37.76	
G.S.T.	\$1.89	

M/C \$39.65

COMPASS GROUP CANADA
NEIL CRAWFORD CENTER
GST# 898544416

MERCHANT ID: 26877271486 TERM ID: 001

3258 013 399

XXXXXXXXXXXX
 MASTERCARD
 08/20/13 12:37:05
 INV #: 000021 APPR CODE: 143706
 BATCH #: 000266
 REF #: 021

AMOUNT \$39.65

PIN VERIFIED BY CARD ISSUER

CARDHOLDER AGREES TO PAY ABOVE

TOTAL AMOUNT IN ACCORDANCE WITH

CARD ISSUER'S AGREEMENT

(MERCHANT AGREEMENT IF CREDIT VOUCHER)

RETAIN THIS COPY FOR STATEMENT

VERIFICATION

CARDHOLDER COPY

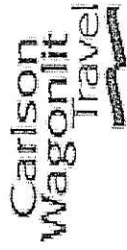
APPROVED

APPLICATION LABEL: MasterCard

AID: A0000000041010

TUR: 00 00 00 80 00

ST: EB 00



Electronic Invoice

Prepared For:
JACOBSON/MERLE MR

SALES PERSON	HT
INVOICE NUMBER	0578806
INVOICE ISSUE DATE	26 Aug 2013
RECORD LOCATOR	BAMJXR
CUSTOMER NUMBER	GDB000

Client Address



Delivery Address

CARLSON WAGONLIT TRAVEL
 5935 AIRPORT RD SUITE 300
 MISSISSAUGA ON L4V 1W5
 GST REG R113405179 QST REG 1214845322
 TICO REGISTRATION 50017833
 RESERVATIONS-1-866-612-7191

Notes

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY
 IF CHANGES ARE REQUIRED.
 THANK YOU FOR YOUR BUSINESS.

DATE: Mon, Sep 23

Flight: AIR CANADA 1160

From	EDMONTON INTL AB, CANADA	Departs	9:55am
To	TORONTO ON, CANADA	Arrives	3:39pm
Duration	03hr(s) :44min(s)	Arrival Terminal	1
Type	AIRBUS INDUSTRIE A319 JET	Class	EXECUTIVE CLASS
Stop(s)	Non Stop	Meal	Breakfast
Seat(s) Details	JACOBSON/MERLE MR	Seat(s) - 03D	

DATE: Mon, Sep 23

Flight: AIR CANADA 878

From	TORONTO ON, CANADA	Departs	6:10pm
To	ZURICH, SWITZERLAND	Arrives	7:50am
Departure Terminal	1	Class	EXECUTIVE CLASS
Duration	07hr(s) :40min(s)		

Type	AIRBUS INDUSTRIE A333 JET	Meal	Multi Meal
Stop(s)	Non Stop		
Seat(s) Details	JACOBSON/MERLE MR	Seat(s) - 07A	

DATE: Tue, Sep 24

~~Hotel: SUMMIT HTLS RSRTS, STORCHEN ZURICH
WEINPLATZ
ZURICH CH 8001~~

Service City	ZURICH	Check-Out	27 Sep
Check-In	24 Sep	Room Details	QUEEN SIZE BED- AC-SAT TV-WORKI WLAN-BEAUTIFUL VIEW
Rooms(s)	1	Rate per Night	367.00 CHF
Night(s)	3	Frequent Traveler	
Confirmation Number	CIRMUGF	Phone	41-442-272727
CD-	D569886666		
Service Information	NSMKG KING		
Guarantee	Guaranteed Late Arrival		

N/A

DATE: Fri, Sep 27

Flight: SWISS 2254

From	ZURICH, SWITZERLAND	Departs	12:40pm
To	BUDAPEST, HUNGARY	Arrives	2:10pm
Duration	01hr(s) :30min(s)	Arrival Terminal	2A
Type	4J100-REGIONAL JET 100	Class	Business
Stop(s)	Non Stop	Meal	Served
Seat(s) Details	JACOBSON/MERLE MR	Seat(s) - 03D	

DATE: Tue, Oct 01

Flight: AIR FRANCE 1657

From	VIENNA, AUSTRIA	Departs	12:55pm
To	PARIS DE GAULLE, FRANCE	Arrives	3:05pm
Duration	02hr(s) :10min(s)	Arrival Terminal	2D
Type	AIRBUS INDUSTRIE A321 JET	Class	Business
Stop(s)	Non Stop	Meal	Snack
Notes	SEATING AT CHECK IN ONLY SEATING SUBJECT TO AIRPORT OR ONLINE CHECK IN		

DATE: Tue, Oct 01

Hotel: SUMMIT HTLS RSRTS, HOTEL CALIFORNIA PA
 16 RUE DE BERRI
 PARIS FR 75008

Service City PARIS ORLY

Check-In	01 Oct	Check-Out	03 Oct
Rooms(s)	1	Room Details	DELUXE ROOM- KING-TWIN FREE INT FLAT TV SAT - 30 SQM
Night(s)	2	Rate per Night	360.00 EUR
Confirmation Number	CIRMUQY	Frequent Traveler	
CD-	D000030758	Phone	33-1-43599300
Service Information	NSMKG KING		
Guarantee	Guaranteed Late Arrival		

N/A

DATE: Thu, Oct 03

Hotel: WYATT HOTELS, ANDAZ LIVERPOOL STR
 40 LIVERPOOL STREET
 LONDON GB EC2M 4JN

Service City LONDON HEATHROW

Check-In	03 Oct	Check-Out	05 Oct
Rooms(s)	1	Room Details	AON CORPORATION ANDAZ QUEEN
Night(s)	2	Rate per Night	262.80 GBP
Confirmation Number	HY0025737245	Frequent Traveler	
CD-	CR08470	Phone	44-20-7961 1234
Service Information	NSMKG KING		
Guarantee	Guaranteed Late Arrival		

N/A

DATE: Sat, Oct 05

Flight: AIR CANADA 899

From	LONDON HEATHROW, UNITED KINGDOM	Departs	4:15pm
To	EDMONTON INTL AB, CANADA	Arrives	6:15pm
Departure Terminal	3	Class	EXECUTIVE CLASS
Duration	09hr(s) :00min(s)	Meal	Multi Meal
Type	BOEING 767 JET	Seat(s)	Seat(s) - 02K
Stop(s)	Non Stop		
Seat(s) Details	JACOBSON/MERLE MR		

DATE: Sun, Dec 22

Others

THANK YOU
 FOR YOUR
 BUSINESS

Trans Fees

Billed to:
V.A.T./G.S.T./H.S.T.
Q.S.T.

CA XXXXXXXXXXXXXXX

CAD * 45.00
CAD * 5.85
CAD * 0.00

DATE: Tue, Dec 31

Others

VIEW YOUR ITINERARY
ONLINE AT
WWW.VIRTUALLYTHERE.COM
USE SABRE LOCATOR-
BAMJXR

Ticket Information

Ticket Number AC 4149646702

Passenger

JACOBSON MERLE MR

Billed to:

CA XXXXXXXXXXXXXXX

V.A.T./G.S.T./H.S.T.

Q.S.T.

* 7,632.34

* 1.77

* 0.00

Total base fare amount CAD 6,274.00

Total Taxes CAD 1,403.34

Total V.A.T./G.S.T./H.S.T. CAD 7.62

Total Q.S.T. CAD 0.00

Net Credit Card Billing * CAD 7,684.96

Total Amount Due CAD 0.00

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLER'S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-866-612-7191 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.

YOUR EMERGENCY ID CODE IS 5YXF-GDB

IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CWTCS.CA AT CONTACTCWT.COM

SERVICE D URGENCE APRES LES HEURES D AFFAIRES

1-800-378-7587 EN AMERIQUE DU NORD/OU 314-513-0807

A FRAIS VIRES VOTRE CODE D URGENCE EST 5YXF-GDB

POUR EMETTRE VOS COMMENTAIRES A PROPOS D UN VOYAGE DE DEJA COMPLETE VEUILLEZ COMMUNIQUER AVEC NOTRE SERVICE A LA CLIENTELE PAR TELEPHONE AU 1-866-508-3024 OU PAR COURRIEL AU CWTCS.CA AT CONTACTCWT.COM

CARLSON WAGONLIT TRAVEL FEE IS NONREFUNDABLE.

FOR THE MOST CURRENT INFORMATION ON AIRPORT SECURITY PLEASE CHECK WWW.CATSA-ACSTA.GC.CA

CIBT CAN ASSIST WITH ALL PASSPORT AND VISA PROCESSING.

CHECK OUT CIBT AT WWW.CIBTVISAS.CA/CWT OR CALL THEM AT 1-888-215-1340 AND USE CODE 10010 FOR SAVINGS.

SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION

PAYABLE IN LOCAL CURRENCY.

PLEASE INQUIRE AT WWW.CIBTVISAS.CA/CWT

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THE DEPARTMENT OF HOMELAND SECURITY INFORMATION REQUIRED TO BE COLLECTED FROM YOU OR YOUR PROFILE WAS SENT TO THE AIRLINE FOR TRANSMITTAL TO TSA. TO VIEW THE TSA PRIVACY POLICIES THE RECORDS NOTICE OR THE PRIVACY IMPACT ASSESSMENT GO TO WWW.TSA.GOV.

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RECONFIRM INTL FLIGHTS 72 HRS PRIOR DIRECT W/CARRIER.

Agriculture Financial Services Corporation

Request for Authorization to Travel Out of Province / North America on AFSC Business

ALL APPROVALS MUST BE OBTAINED PRIOR TO COMMENCEMENT OF THE TRIP

Individual(s) Travelling:

Name:	Title:	Division:	Location:
1 Merle Jacobson	Chief Operating Officer	Risk Management	Lacombe
2			
3			

Trip Information:

Dates:	September 23 - October 5, 2013
Destination:	Zurich, Vienna, Paris and London
Purpose of trip:	Attend the Congress of the International Association of Agricultural Production Insurers and Reinsurer meetings. See attached.

Trip Expenses:	
Travel:	7,700.00
Fees:	0
Accommodation:	4375
Other:	1500
Total Estimated Expenses:	13,575

Is Travel Outside of North America?

Yes: No:

If Yes, the President & Managing Director is required to approve the travel.

Authorized by:  President & Managing Director

Date:

Signature of Individual(s):

1 
2
3

Date:

August 23, 2013

Recommended by: _____ Date: _____
(Supervisor)

Date: _____

Cost Centre Manager Comments: _____


Recommended by: _____ Date: _____
(Cost Centre Manager)

Date: _____

Vice-President Comments: _____

Recommended by: _____ Date: _____
(Vice-President)

Date: _____

Authorized by:  (President & Managing Director / Board Chair)

Date: _____