

Expense Report for January 2013

Agriculture Financial Services Corporation

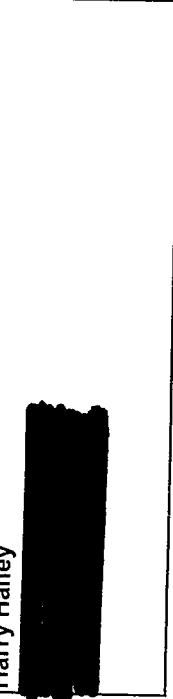
Position Chairman of the Board
Name Harry Haney

| Expense Category | Expense Type | Date Expense Incurred | Amount | Description/Rationale | Receipt/ Per Diem |
|------------------|----------------|-----------------------|-----------|---|-------------------|
| Travel | Transportation | 1/14/2013 | \$ 40.40 | Credit Meeting, Risk Management Meeting, Directional Planning Calga | Per Diem |
| Travel | Transportation | 1/24/2013 | \$ 313.10 | Meeting with the Minister Edmonton | Per Diem |
| Travel | Accommodation | 1/24/2013 | \$ 180.52 | Meeting with the Minister Edmonton | Receipt attached |
| Travel | Miscellaneous | 1/24/2013 | \$ 8.00 | Meeting with the Minister Edmonton | Per Diem |
| Travel | Meal | 1/25/2013 | \$ 14.75 | Board Meeting Edmonton | Per Diem |
| Travel | Transportation | 1/27/2013 | \$ 27.27 | Crown Corporation Governance Conference Ottawa | Per Diem |
| Travel | Meal | 1/27/2013 | \$ 20.75 | Crown Corporation Governance Conference Ottawa | Per Diem |
| Travel | Transportation | 1/27/2013 | \$ 35.00 | Crown Corporation Governance Conference Ottawa | Receipt attached |
| Travel | Miscellaneous | 1/27/2013 | \$ 8.00 | Crown Corporation Governance Conference Ottawa | Per Diem |
| Travel | Accommodation | 1/27/2013 | \$ 179.67 | Crown Corporation Governance Conference Ottawa | Receipt attached |
| Travel | Transportation | 1/27/2013 | \$ 778.86 | Crown Corporation Governance Conference Ottawa | Receipt attached |
| Travel | Meals | 1/28/2013 | \$ 29.95 | Crown Corporation Governance Conference Ottawa | Per Diem |
| Travel | Miscellaneous | 1/28/2013 | \$ 8.00 | Crown Corporation Governance Conference Ottawa | Per Diem |
| Travel | Meal | 1/28/2013 | \$ 22.15 | Crown Corporation Governance Conference Ottawa | Receipt attached |
| Travel | Accommodation | 1/28/2013 | \$ 179.67 | Crown Corporation Governance Conference Ottawa | Receipt attached |
| Travel | Meal | 1/29/2013 | \$ 20.75 | Crown Corporation Governance Conference Ottawa | Per Diem |
| Travel | Miscellaneous | 1/29/2013 | \$ 8.00 | Crown Corporation Governance Conference Ottawa | Per Diem |
| Travel | Accommodation | 1/29/2013 | \$ 179.67 | Crown Corporation Governance Conference Ottawa | Receipt attached |
| Travel | Transportation | 1/30/2013 | \$ 35.00 | Crown Corporation Governance Conference Ottawa | Receipt attached |



SAWRIDGE INN
EDMONTON SOUTH

Harry Haney



A/R Number
Group Code
Folio/Invoice No. 143572
Reference #

Room No.  Page No. 1 of 1
Arrival 01-24-13 Cashier No. 2
Departure 01-25-13 User ID PBISHT
www.sawridgeedmonton.com

| Date | Description | Charges | Credits |
|-------------------------|---------------------------------|---------------|---------------|
| 01-24-13 | *Accommodation | 159.00 | |
| 01-24-13 | GST - 5% | 7.95 | |
| 01-24-13 | Alberta Tourism Levy - Accom 4% | 6.36 | |
| 01-24-13 | Dest. Marketing Fee | 4.77 | |
| 01-24-13 | DMF - GST | 0.24 | |
| 01-24-13 | Alberta Tourism Levy - DMF 4% | 0.20 | |
| 01-25-13 | Creations Gratuity | 2.00 | |
| 01-25-13 | American Express | | 180.52 |
| Line# 437 : CHECK# 1416 | | | |
| Total | | 180.52 | 180.52 |

Balance 0.00

| | |
|----------|----------------------------|
| GST - 5% | Alberta Tourism Levy - DMF |
| 7.95 | 6.56 |

Guest Signature: _____

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Sawridge Inn - Edmonton South
4235 Gateway Blvd North
Edmonton, AB T6J 5H2
Telephone: (780) 438-1222 Fax: (780) 438-0906
GST# 833611684RT0003

LIFE
101 East Street
Stam., Ont.
L3R 5T9
Tel: (513) 237 3600

JM KENNEDY

161 40/1 ON R5 ON 1
10:20 TO 08:15AM

TICKETS 18.75

TRIP 18.75

TOTAL 37.50

Validity: \$ 3.00
congratully Not Included

Total: \$ 32.15

Card: 1701

Name: HANLEY

Signature: 

RECEIPT FOR CAR FARE

35.00

110

Y.N

WOLF

RECEIPT / RECU

35.00

01/13
10/13

WOLF

WOLF

Thank you / Merci


DELTA
 OTTAWA CITY CENTRE
 101 Lyon Street, Ottawa, Ontario K1R 5T9
 Tel: 613-237-3600 Fax: 613-237-2351

Canadian Institute
 Mr. Harry Haney

Room: [REDACTED]
 Folio: 342478
 Cashier: 1401
 Arrival: 01-27-13
 Departure: 01-30-13
 Reference:

Group: Canadian Institute

| Date | Description | Additional Information | Charges | Credits |
|--------------------|---------------------|-----------------------------|---------------|---------------|
| 01-27-13 | Room Charge | | 159.00 | |
| 01-27-13 | Room - HST | | 20.67 | |
| 01-28-13 | L I F T - Breakfast | Line# 1701 : CHECK# 0010765 | 22.15 | |
| 01-28-13 | Room Charge | | 159.00 | |
| 01-28-13 | Room - HST | | 20.67 | |
| 01-29-13 | Guest Laundry | | 15.25 | |
| 01-29-13 | Miscellaneous - HST | | 1.98 | |
| 01-29-13 | Room Charge | | 159.00 | |
| 01-29-13 | Room - HST | | 20.67 | |
| 01-30-13 | [REDACTED] | XXXXXXXXXXXXXX | | 578.39 |
| Total | | | 578.39 | 578.39 |
| Balance Due | | | 0.00 | CDN |

| | |
|----------------------------|--------------|
| HST Summary | |
| Registration No: 886827930 | |
| Room | 62.01 |
| F&B | 2.20 |
| Other | 1.98 |
| Total | 66.19 |

578.39
 - 15.25
 - 1.98

 \$ 561.16

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Review Flight Details

Search Select Review Passengers Purchase Seats Itinerary

Time remaining to complete this page: **9:09**. [Learn more](#)

The grand total shown includes all taxes; fees; fuel surcharges where applicable and other charges. Fares shown are the best available uniform rates at this time for the number of tickets requested and the selected travel times and dates. Prices are not guaranteed until payment has been processed, and tickets have been issued.

Review your itinerary

| Flight | From | To | Date | Depart | Arrive | Stops | Duration | Aircraft | Fare Type | Meal Service |
|--------|-----------------------|---------------|------------|--------|--------|-------|----------|----------|-----------|--------------|
| AC168 | Calgary (YYC) | Ottawa (YOW) | Sun Jan-27 | 10:25 | 16:19 | 0 | 3hr54 | E90 | Tango, N | F |
| AC167 | Ottawa, Calgary (YYC) | Calgary (YYC) | Wed Jan-30 | 18:50 | 21:25 | 0 | 4hr35 | E90 | Tango, P | F |

F: Food for purchase onboard All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Review final quote details

[Start a new search](#)

Fare Summary

| | |
|--|-----------------|
| Passenger Type | Adult |
| Departing Flight - Tango | 366.00 |
| Return Flight - Tango | 269.00 |
| Surcharges | 46.00 |
| Taxes, Fees and Charges | |
| Canada Airport Improvement Fee | 45.00 |
| Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) | 36.01 |
| Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001) | 2.60 |
| Air Travellers Security Charge (ATSC) | 14.25 |
| Total airfare and taxes before options (per passenger) | 778.86 |
| Number of passengers | 1 |
| Grand Total - Canadian dollars | \$778.86 |

Convert currency for informational purpose only

Review the fare rules and the general conditions of carriage

Departing Flight Calgary (YYC) To Ottawa (YOW) - Tango

Return Flight Ottawa (YOW) To Calgary (YYC) - Tango

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - **Airport same-day changes** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded), for whom the flat fee is \$75 CAD/USD. Same-day flights only.
 - **Same-day standby** is not permitted.
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable and non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - Customers who **no-show** their flight will forfeit the fare paid.
- **Paid Advance Seat Selection** is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Flights operated by Air Canada: earn 25% non-status Aeroplan Miles for flights within Canada and 50% Air Canada Status Miles for flights between Canada and the U.S.
- Flights operated by Air Canada rouge: earn 100 non-Status Aeroplan Miles.
- Read complete fare rules applicable to this fare.

View Air Canada's **General Conditions of Carriage and Tariffs**.



Agriculture Financial Services Corporation

Request for Authorization to Travel Out of Province / North America on AFSC Business

ALL APPROVALS MUST BE OBTAINED PRIOR TO COMMENCEMENT OF THE TRIP

Individual(s) Travelling:

| Name: | Title: | Division: | Location: |
|---------------|-------------|-----------|-----------|
| 1 HARRY HANEY | BOARD CHAIR | | |
| 2 | | | |
| 3 | | | |

Trip Information:

| | |
|------------------|--|
| Dates: | JAN 27, 2013 THROUGH JAN 30, 2013 |
| Destination: | OTTAWA |
| Purpose of trip: | Canadian Institute Crown Corporation Governance Conference - Participant/Speaker |

Trip Expenses:

| | |
|---------------------------|------------|
| Travel: | \$778.86 |
| Fees: | \$3,500.00 |
| Accommodation: | \$540.00 |
| Other: | \$200.00 |
| Total Estimated Expenses: | \$5,018.86 |

Is Travel Outside of North America?

Yes: No:

If Yes, the President & Managing Director is required to approve the travel.

Authorized by: _____ President & Managing Director

Signature of Individual(s):

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

Date:

| |
|------------------|
| January 17, 2013 |
| |
| |

Recommended by: _____

(Supervisor)

Date: _____

Cost Centre Manager Comments: _____

Recommended by: _____

(Cost Centre Manager)

Date: _____

Vice-President Comments: _____

Recommended by: _____

(Vice-President)

Date: _____

Authorized by: _____

(President & Managing Director / Board Chair / Minister)

Date: Jan 28 | 13