

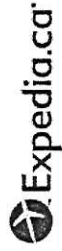
# Expense Report for November 2013

## Agriculture Financial Services Corporation

Position Senior Manager, Operation Services

Name Vicki Chapman

Expense Category	Expense Type	Date Expense Incurred	Amount	Description/Rationale	Receipt/ Per Diem
Travel	Transportation	11/17/2013	\$ 73.23	RMA Annual Risk Management Conference	Per Diem
Travel	Transportation	11/17/2013	\$ 493.52	RMA Annual Risk Management Conference	Receipt
Travel	Meals	11/17/2013	\$ 44.70	RMA Annual Risk Management Conference	Per Diem
Travel	Accommodation	11/17/2013	\$ 296.19	RMA Annual Risk Management Conference	Receipt
Travel	Miscellaneous	11/17/2013	\$ 14.65	RMA Annual Risk Management Conference	Per Diem
Travel	Meals	11/18/2013	\$ 44.93	RMA Annual Risk Management Conference	Receipt
Travel	Accommodation	11/18/2013	\$ 432.51	RMA Annual Risk Management Conference	Receipt
Travel	Miscellaneous	11/18/2013	\$ 14.65	RMA Annual Risk Management Conference	Per Diem
Travel	Meals	11/19/2013	\$ 20.75	RMA Annual Risk Management Conference	Per Diem
Travel	Transportation	11/19/2013	\$ 75.75	RMA Annual Risk Management Conference	Per Diem
Travel	Transportation	11/20/2013	\$ 966.26	Sales & Markets Roadshow - Grande Prairie/Lethbridge	Receipt
Travel	Meals	11/20/2013	\$ 20.75	Sales & Markets Roadshow - Grande Prairie	Per Diem
Travel	Accommodation	11/20/2013	\$ 177.46	Sales & Markets Roadshow - Grande Prairie	Receipt
Travel	Miscellaneous	11/20/2013	\$ 8.00	Sales & Markets Roadshow - Grande Prairie	Per Diem
Travel	Meals	11/21/2013	\$ 20.75	Sales & Markets Roadshow - Grande Prairie	Per Diem
Travel	Accommodation	11/21/2013	\$ 110.19	Sales & Markets Roadshow - Grande Prairie	Receipt
Travel	Miscellaneous	11/21/2013	\$ 8.00	Sales & Markets Roadshow - Grande Prairie	Per Diem
Travel	Meals	11/22/2013	\$ 9.20	Sales & Markets Roadshow - Lethbridge	Per Diem



## Philadelphia

Sun 17/Nov/2013 - Tue 19/Nov/2013 | Itinerary # 164314794732

### Important Information

- All passengers traveling to the US must provide valid travel documents and details of their full US destination address for US Immigration.
- Proof of citizenship is required for international travel. Be sure to bring all necessary documentation (e.g. passport, visa, transit permit). To learn more, visit our Visa and Passport page.
- We noticed you did not choose travel protection coverage when booking this flight. If you change your mind, you can purchase insurance prior to travel and receive your insurance certificate via email.

### Calgary (YYC) → Philadelphia (PHL)

Sun 17/Nov/2013 - Tue 19/Nov/2013, 1 round trip ticket

BOOKED

Your reservation is booked and ticketing is in progress. No need to call us to reconfirm this reservation.

#### Traveller Information

**Vicki Rose Chapman**  
Adult

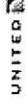
No frequent flyer details provided

Ticketing in progress

\* Seat assignments, special meals, frequent flyer point awards and special assistance requests should be confirmed directly with the airline.

17/11/13 - Departure 1 stop

Total travel time: 6 h 53 m


 Calgary  
**YYC 7:45am**  
 UNITED 614  
 Economy/Coach (L) | Confirm seats with the airline \*

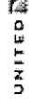
Chicago

ORD 12:12pm

Chicago

3 h 27 m

Layover: 1 h 21 m


 Chicago  
 ORD 1:33pm  
 UNITED 664  
 Economy/Coach (L) | Confirm seats with the airline \*

Philadelphia


PHL 4:38pm

Philadelphia

2 h 5 m

19/11/13 - Return 1 stop

Total travel time: 8 h 20 m


 Philadelphia  
 Dallas

Dallas

3 h 45 m

### Price Summary

**Traveller 1: Adult**      **C\$493.52**  
 Flight                      C\$363.00  
 Taxes & Fees              C\$130.52

**Total: C\$493.52**

All prices quoted in Canadian dollars.

### Additional Flight Services

- The airline may charge additional fees for checked baggage or other optional services.

**PHL 4:30pm** DFW 7:15pm  
 American Airlines 1527  
 Economy/Coach (Q) | Confirm seats with the airline \*

Layover: 1 h 0 m

Dallas Calgary  
 DFW 8:15pm YYC 10:50pm  
 American Airlines 2473  
 Economy/Coach (Q) | Confirm seats with the airline \*

3 h 35 m

#### Airline Rules & Regulations

- Fares are not guaranteed until ticketed.
- We understand that sometimes plans change. We do not charge a cancel or change fee. When the airline charges such fees in accordance with its own policies, the cost will be passed on to you.
- **Tickets are nonrefundable, nontransferable and name changes are not allowed.**
- Please read the complete penalty rules for changes and cancellations applicable to this fare.
- Please read important information regarding airline liability limitations.
- For residents of Québec, prices include a contribution to the Indemnity Fund of C\$2.00 per C\$1,000 of travel services purchased.

#### Need help with your reservation?

- Visit our Customer Support page.
- Call us at 1-866-307-7601.
- For faster service, mention itinerary # **164314794732**

#### Travel Industry Council of Ontario

In accordance with the *Ontario Travel Industry Act, 2002*, this page contains detailed information on the names, addresses and registration numbers applicable to the providers of travel and ticket fulfillment services.

Ticket fulfillment services provided by Tour East Holidays (Canada) Inc., 15 Kern Road, Suite 9, Toronto, Ontario M3B 1S9. TICO Registration No.: 50015827

1513 CHAPMAN/VICKI 349.00 11/19/13 12:00 1502  
Room Name Rate Depart Time ACCT#  
KING 11/17/13 20:35  
Type Arrive Time  
175

MRW#: XXXXX

Room CLERK	Address	Payment
11/17 ROOM	1513, 1	239.00
11/17 STOCCTAX	1513, 1	16.73
11/17 LCOCCCTAX	1513, 1	20.32
11/18 ROOM	1513, 1	349.00
11/18 STOCCTAX	1513, 1	24.43
11/18 LCOCCCTAX	1513, 1	29.67
11/19 VS CARD		

\$679.15

TO BE SETTLED TO: VISA CURRENT BALANCE .00

THANK YOU FOR CHOOSING MARRIOTT! TO EXPEDITE YOUR CHECK-OUT, PLEASE CALL THE FRONT DESK AT EXT 6580, OR PRESS "MENU ON YOUR TV REMOTE CONTROL TO ACCESS VIDEO CHECK-OUT."

----- EXP. REPORT SUMMARY -----

11/17 ROOM	239.00
STOCCTAX	16.73
LCOCCCTAX	20.32
11/18 ROOM	349.00
STOCCTAX	24.43
LCOCCCTAX	29.67

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:  
SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

@ 1.0729

Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement for updated activity.

PHILADELPHIA MARRIOTT DOWNTOWN  
1201 MARKET ST  
PHILADELPHIA, PA 19107-2817

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X



Contains 30% post consumer fibers

To secure your next stay, go to Marriott.com

# DEVON

SEAFOOD + STEAK

225 S 18th St Philadelphia  
215.546.5040 o Store #96

DINING ROOM

Check: 116 Server: MELISSA Z

Table: 54 Server: 3 Date: 11/18/2013 Time: 10:13:50  
Seats: 1,2,3

1 BEB BUCK MERL 33.00  
3 WATER  
6 OYSER A 15.00  
7 B SCAL-10/20 56.00  
1 D BLENDISE 34.00

+ 2.88 tax  
36.88 TIP  
50.00  
41.88 X 1.0729 exch  
44.93

ENJOY \$10 OFF LUNCH  
OR \$15 OFF DINNER

LOG ONTO WWW.DEVONFEEDBACK.COM AND  
TELL US ABOUT YOUR EXPERIENCE  
WITHIN THE NEXT 3 DAYS

ENTER CODE: 3096 0116 1105 13216

VALIDATION CODE:

Offer expires 90 days  
from date of purchase.  
One per table.

Not valid with other offers.  
Excludes alcohol and gift cards.

\*\*\*\*\*

Food Total: 107.00  
Beverage Total: 33.00  
Sub Total: 140.00  
Tax: 11.86  
TOTAL: 151.86

BEING 0  
SOCIAL 0CONNECT WITH US:  
Has ITS 0 facebook.com/DevonPhilly  
REWARDS 0

Join us on Sundays

for 1/2 off ice bottles of wine under \$100

Have your holiday party at Devon

Ref Code: EC-YCS-1Y



Booking Reference: **NXA3RI**

**Customer Care**  
Air Canada  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mrs Vicki Chapman

Mobile:

Work:

Online Services

Manage my booking online (view/change my booking; select seats\*).

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

\* Can my booking be changed online?

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8367 <sup>1</sup>	Edmonton, Edmonton Int'l (YEG) Wed 20-Nov 2013 19:20	Grande Prairie (YQU) Wed 20-Nov 2013 20:32	0	1hr12	DH3	Tango, G	
AC8480 <sup>1</sup>	Grande Prairie (YQU) Thu 21-Nov 2013 15:25	Calgary (YYC) Thu 21-Nov 2013 16:41	0	3hr20	DH4	Flex, Q	
AC7223 <sup>2</sup>	Calgary (YYC) Thu 21-Nov 2013 18:00	Lethbridge (YQL) Thu 21-Nov 2013 18:45	0		BEH	Flex, Q	
AC7216 <sup>2</sup>	Lethbridge (YQL) Fri 22-Nov 2013 15:05	Calgary (YYC) Fri 22-Nov 2013 15:51	0	2hr17	BEH	Tango, N	
AC8152 <sup>1</sup>	Calgary (YYC) Fri 22-Nov 2013 16:30	Edmonton, Edmonton Int'l (YEG) Fri 22-Nov 2013 17:22	0		DH3	Tango, N	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

<sup>2</sup> Air Canada Express - Air Georgian

### Passenger Information

**1: Mrs Vicki Chapman : Adult (16+); Ticket Number: 0142127710957-58**

Frequent Flyer Prog : None

Meal Preference : None

Payment Card: xxxxx-xxxx-xxxx-xxxx

Special Needs: None

Seat Selection: AC8367 6F Paid , AC8480 9F ,

AC7223 8A , AC7216 2A Paid , AC8152 6F Paid

### Purchase Summary

Fare Summary

Passenger Type

Adult

### Air Transportation Charges

Flight 1 - Airfare (Tango)	157.00
Flight 2 - Airfare (Flex)	364.00
Flight 3 - Airfare (Tango)	247.00
Surcharges	42.00

### Taxes, Fees and Charges

Canada Airport Improvement Fee	60.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	44.21
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	<b>928.46</b>

### Options

★ Flight 1: Advance Seat Selection	18.00
★ Flight 3: Advance Seat Selection	18.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.80
Total airfare, taxes and options (per passenger)	<b>966.26</b>
Number of passengers	1
Travel Insurance (declined)	0.00

**Grand Total - Canadian dollars** **\$966.26**

### Payment Information

**Credit/Debit Card xxxx-xxxx-xxxx-xxxx** Amount paid: **\$966.26**

The following charges (tax inclusive) will appear on your credit or debit card statement:

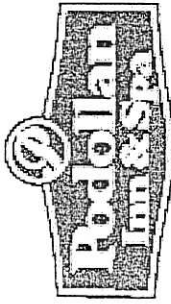
Air Canada: \$928.46 (Airfare - per ticket)  
Air Canada: \$37.80 (Advance Seat Selection - per ticket)

Ticket number(s): 0142127710957-58

### Fare Rules

**Flight 1:** Edmonton (YEG) To Grande Prairie (YQU) - Tango

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes at check-in or at the airport** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger.
  - **Same-day standby** is available **only** to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable and non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.



*Take your guest comfort to new heights.*

GST # R6992 2594 RT0001

16612 - 69TH Avenue, Grande Prairie AB T8V 5E8  
 T 780.630.2000 F 780.630.2902 TF 866.440.3080

TAX ID:

PODOLLAN.COM

Vicky Chapman



Canada

Room	Folio	Checkin	CheckOut	Balance
216	113079	11/20/2013	11/21/2013	0.00
Master Folio				Gov't Canada- Gov't AB

Date	Room	Description / Voucher	Charges	Credits	Balance
11/20/2013	216	Utility Charge	3.95	0.00	3.95
11/20/2013	216	GST - 5.000%	0.20	0.00	4.15
11/20/2013	216	Room Taxable Inn	159.00	0.00	163.15
11/20/2013	216	GST - 5.000%	7.95	0.00	171.10
11/20/2013	216	Tourism Levy - 4.000%	6.36	0.00	177.46
11/21/2013	216	Visa - Thank You	0.00	177.46	0.00
		Balance Due			0.00
		Summary and Taxes			
		Taxable Sales			162.95
		GST 5.00%			8.15
		Tourism Levy 4.00%			6.36





**COAST**  
lethbridge hotel &  
conference centre\*

526 Mayor Magrath Drive South  
Lethbridge, AB T1J 3M2  
Phone: (403) 327-5701 FAX: (403) 327-5075

Ms Vicki Chapman



CANADA

## Receipt

Invoice date 11/22/2013  
Our reference CLH-FC71645 /A  
GST Number GST # 848475554RP0001

Guest Ms Vicki Chapman Arrival 11/21/2013 Departure 11/22/2013 Room 313

Date	Description	Ref.	Quantity	Unit Price	Total (CAD)
11/21/2013	Room Charge		1	99.00	99.00
11/21/2013	GST Taxes		1	5.25	5.25
11/21/2013	Levy Taxes		1	3.96	3.96
11/21/2013	Marketing Fee		1	1.98	1.98

**Total invoice 110.19**

11/22/2013 VS \*\*\*\* [Redacted] Auth: 073207

**Total Paid -110.19**

**Total Due 0.00**

Total GST 5.25

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X \_\_\_\_\_

FOR RESERVATIONS: [www.coasthotels.com](http://www.coasthotels.com) or 1-800-663-1144