

Expense Report for November 2012

Agriculture Financial Services Corporation

Position Vice-President Human Resources
Name Donna Bryden

Expense Category	Expense Type	Date Expense Incurred	Amount	Description/Rationale	Receipt/ Per Diem
Travel	Transportation	11/6/2012	\$ 13.64	Managers Meeting - Red Deer	Per Diem
Travel	Accommodation	11/6/2012	\$ 88.40	Managers Meeting - Red Deer	Receipt Attached
Travel	Transportation	11/7/2012	\$ 13.63	Managers Meeting - Red Deer	Per Diem
Training	Transportation	11/18/2012	\$ 50.50	Top 100 Employer Conference	Per Diem
Training	Meals	11/18/2012	\$ 20.75	Top 100 Employer Conference	Per Diem
Training	Accommodation	11/18/2012	\$ 214.11	Top 100 Employer Conference	Receipt Attached
Training	Transportation	11/18/2012	\$ 424.81	Top 100 Employer Conference	Receipt Attached
Training	Meals	11/19/2012	\$ 20.75	Top 100 Employer Conference	Per Diem
Training	Accommodation	11/19/2012	\$ 214.11	Top 100 Employer Conference	Receipt Attached
Training	Transportation	11/20/2012	\$ 50.50	Top 100 Employer Conference	Per Diem
Training	Transportation	11/20/2012	\$ 34.66	Top 100 Employer Conference	Receipt Attached
Training	Meals	11/20/2012	\$ 20.75	Top 100 Employer Conference	Per Diem



Quality Inn North Hill (CN927)

7150 - 50th Avenue
Red Deer, AB T4N 6A5
(403) 343-8800
GM.CN927@choicehotels.com

Account: 1079373

Date: 11/8/12

Room:

Arrival Date: 11/6/12

Departure Date: 11/7/12

Check In Time:

Check Out Time:

Rewards Program ID:

You were checked out by:

You were checked in by:

Total Balance Due: 0.00

AFSC

Agriculture Financial Corp Management

5718 56 Ave
Lacombe, AB T4L 1B1

Post Date	Description	Comment	Amount
11/6/12	Room Charge	#343-Davis, Darcy	85.00
11/6/12	Tourism Levy		3.40
11/6/12	Room-Charge	#333-Dave, Bill	85.00
11/6/12	Tourism Levy		3.40
11/6/12	Room-Charge	#135 Haney, Harry	85.00
11/6/12	Tourism Levy		3.40
11/6/12	Room-Charge	#342-Skoberg, Ken	85.00
11/6/12	Tourism Levy		3.40
11/6/12	Room-Charge	#337-Van Tryp, John	85.00
11/6/12	Tourism Levy		3.40
11/6/12	Room-Charge	#341-Yelenik, Tony	85.00
11/6/12	Tourism Levy		3.40
11/6/12	Room-Charge	#339-James, Pat	85.00
11/6/12	Tourism Levy		3.40
11/6/12	Room-Charge	#345-Rich, Kelly	85.00
11/6/12	Tourism Levy		3.40
11/6/12	Room-Charge	#344-Pettibone, Ross	85.00
11/6/12	Tourism Levy		3.40
11/6/12	Room-Charge	#321-McNaughton, Mel	85.00
11/6/12	Tourism Levy		3.40
11/6/12	Room-Charge	#139-Haley, Carol	85.00
11/6/12	Tourism Levy		3.40
11/6/12	Room-Charge	#338-Klak, Brad	85.00
11/6/12	Tourism Levy		3.40
11/6/12	Room Charge	#314 BRYDEN, DONNA	85.00
11/6/12	Goods and Service Tax		85.00
11/6/12	Tourism Levy		4.25
11/7/12	Room-Charge	#338-Klak, Brad	3.40
11/7/12			129.00

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FINANCE REPORTING



FOUR SEASONS HOTEL
Vancouver

Ms. Donna Bryden
5718 56 Ave
Lacombe AB T4L 1B1
Canada

Arrival 11/18/12
Departure 11/20/12
Room No. 2414
Folio No. 325509

Group Code CII112TOP

Guest Name: Ms. Donna Bryden

INFORMATION INVOICE

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Date	Description	Reference	Charges	Payments
11/18/12	Room Charge		185.00	
11/18/12	DMF		2.42	9.54
11/18/12	AHRT		3.75	
11/18/12	Room HST		22.94	
11/19/12	Room Charge		185.00	
11/19/12	DMF		2.42	9.54
11/19/12	AHRT		3.75	
11/19/12	Room HST		22.94	
11/20/12	Visa	XXXXXXXXXXXXXXXX6455 XX/XX		428.22

HST Summary: R122843998

Rooms HST:	45.88
F&B HST:	0.00
Telephone HST:	0.00
Other HST:	0.00

Balance

0.00

214.11 per night

Guest Signature

Sometimes the fare you select may sell out before your purchase can be confirmed. If that happens, we apologize, but you'll have to start the booking process from the beginning.

Total price

424.81 CAD

[view fare rules](#)

1 Adult: 308.00 + Taxes and fees:
116.81 = 424.81 CAD

Departure information

	Depart: Sunday, 18 November	WestJet
	05:30 PM Edmonton-International, AB, CA (YEG)	Non-Stop / WS 141
	Arrive: Sunday, 18 November	flight info
	06:08 PM Vancouver, BC, CA (YVR)	

Return information

	Depart: Tuesday, 20 November	WestJet
	07:05 PM Vancouver, BC, CA (YVR)	Non-Stop / WS 436
	Arrive: Tuesday, 20 November	flight info
	09:29 PM Edmonton-International, AB, CA (YEG)	

TOTAL

Base Fare:	308.00 CAD
Surcharges:	36.00 CAD
Canadian airport improvement fee(s):	45.00 CAD
Air travellers security charge:	14.25 CAD
Canadian goods and services tax:	19.16 CAD
Canadian harmonized sales tax:	2.40 CAD
Total:	424.81 CAD

- Direct flight cost is **#424.81.**

- I stopped over in Kelowna 1 night on the way

- total cost \$541.84. I pay the extra #117.03

Your reservation code is: MOXKWI

View your itinerary at !

[Sabre® Virtually There®](#)

Total price

177.58 CAD

[view fare rules](#)

Departure Information

	Depart: Saturday, 17 November	WestJet
	06:45 AM	Edmonton-International , AB , CA (YEG)
	Arrive: Saturday, 17 November	Non-Stop / WS 0617
	07:02 AM	Kelowna , BC , CA (YLW)
		flight info

TOTAL

Base Fare:	119.00 CAD
Surcharges:	18.00 CAD
Canadian airport improvement fee(s):	25.00 CAD
Air travellers security charge:	7.12 CAD
Canadian goods and services tax:	8.46 CAD
Total:	177.58 CAD

Payment details

Amount paid with Credit Card	177.58 CAD
Travel Bank Amount Applied:	0.00 CAD

Guest information

1. BRYDEN/DONNA-MRS Adult

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[CHANGE TICKET \(5\)](#)

[REFUND](#)



Make sure your carry-on complies



As all carry-on baggage must pass through security, make sure your carry-on complies by following the instructions below. Remember, this can include things you might not consider, like shampoo, perfume, toothpaste and moisturizers.

Your reservation code is: KOXRMK

View your itinerary at !


[Sabre® Virtually There®](#)

Total price

135.65 CAD 票

[view fare rules](#)

Departure Information

 **Depart:** Sunday, 18 November
 11:40 AM Kelowna , BC , CA (YLW)
Arrive: Sunday, 18 November
 12:35 PM Vancouver , BC , CA (YVR)

WestJet
 Non-Stop / WS 0257
[flight info](#)
 Seat(s): 04C

TOTAL

Base Fare:	85.00 CAD 票
Surcharges:	12.00 CAD 票
Canadian airport improvement fee(s):	12.00 CAD 票
Air travellers security charge:	7.12 CAD 票
Canadian harmonized sales tax:	13.93 CAD 票
Regular Seat	5.00 CAD 票
Total Seat Taxes <input type="checkbox"/>	0.60 CAD 票
Total:	135.65 CAD 票

Payment details

Amount paid with Credit Card 135.65 CAD 票
 Travel Bank Amount Applied: 0.00 CAD 票

Guest information

1. BRYDEN/DONNA MRS Adult

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Self-serve bag tagging arrives in Vancouver.
 Visit a kiosk at the airport to check in and tag your bags.

[Click here to learn more.](#)



Make sure your carry-on complies



Your reservation code is: KZPYGL

View your itinerary at:

[Sabre® Virtually There®](#)

Total price

228.61 CAD

[view fare rules](#)

Departure Information

	Depart: Tuesday, 20 November 07:05 PM Vancouver, BC, CA (YVR)	WestJet Non-Stop / WS 0436
	Arrive: Tuesday, 20 November 09:29 PM Edmonton-International, AB, CA (YEG)	flight info Seat(s): 07D

TOTAL

Base Fare:	149.00 CAD
Surcharges:	18.00 CAD
Canadian airport improvement fee(s):	20.00 CAD
Air travellers security charge:	7.12 CAD
Canadian harmonized sales tax:	23.29 CAD
Regular Seat	10.00 CAD
Total Seat Taxes	1.20 CAD
Total:	228.61 CAD

Payment details

Amount paid with Credit Card	228.61 CAD
Travel Bank Amount Applied:	0.00 CAD

Guest information

- 1. BRYDEN/DONNA MRS Adult

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[CHANGE TICKET](#)
(S)

[REFUND](#)

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[Click here to learn more.](#)



Make sure your carry-on complies



GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax CodeCA5%

Exit Lane 20/11/12 22:15
Receipt 037237

Short-term parking tkt
VP - No. 062729
17/11/12 05:33 -
21/11/12 05:32 -
Period 4d0h0'
(Tax) \$52.00

Total \$52.00

Payment Received
VISA \$52.00
XXXXXXXXXXXX6455
Merch:82005340013
Auth:027376
Type: Swiped

Sub Total \$49.52
Tax 5% 2.48

00A9923F - 1/1

~~0.00~~ 17.33 x 2 = 34.66