

AgriStability Application for Fee Notice Guide

This guide provides additional details about how to complete the Application for Fee Notice. You will use this form if you wish to receive a fee for the 2025 Program Year.

General Information

The annual program fee is approximately \$315 for every \$100,000 of reference margin coverage. For new participants or participants returning after being out of the program, the fee is calculated using estimated productive capacity along with industry benchmarks to establish an estimated reference margin. The minimum AgriStability program fee is \$45. In addition to the program fee, an administrative cost share (ACS) fee of \$55 is payable to cover a portion of program administrative costs.

Client Information

Enter your Business Name, Business Address, Business Contact Information and Contact Person. Enter your AFSC Identification Number, if available, and AgriStability PIN Number.

Important – each partner in a partnership must complete and submit their own application for fee notice.

Farming History

This section of the form collects basic information about the history of your farming operation so that we can ensure proper set-up of the reference margin.

Estimated Crop/Livestock Production Units

Enter your estimated production units for the 2025 Program Year. The units should be for the entire farming operation, but exclude landlord share, if applicable. You can use the comments box to list production units not specifically identified on the form. For a full list of other production units see the chart below.

SPECIALTY CROPS

Canary Seed	# of seeded acres
Chickpeas (Desi)	# of seeded acres
Chickpeas (Kabuli)	# of seeded acres
Corn (processing)	# of seeded acres
Corn - Sweet (fresh)	# of seeded acres
Dry beans	# of seeded acres
Forage seed (dryland)	# of seeded acres
Forage seed (irrigated)	# of seeded acres
Green peas (processing)	# of seeded acres
Hemp seed (dryland)	# of seeded acres
Hemp seed (irrigated)	# of seeded acres
Hybrid Canola	# of seeded acres
Lentils (dryland)	# of seeded acres

Lentils (irrigated)	# of seeded acres
Mustard - Brown	# of seeded acres
Mustard - Oriental	# of seeded acres
Mustard - Yellow	# of seeded acres
Potatoes - Processing	# of seeded acres
Potatoes - Seed (dryland)	# of seeded acres
Potatoes - Seed (irrigated)	# of seeded acres
Potatoes - Table	# of seeded acres
Sugar Beets	# of seeded acres
Sunflower	# of seeded acres
Timothy for export	# of seeded acres
Trees	# of trees on opening inventory
Veggie Basket	# of seeded acres

GREENHOUSE CROPS

Bedding Plants	# of sq feet
Cucumbers	# of sq feet
Peppers	# of sq feet
Tomatoes	# of sq feet

LIVESTOCK

BISON AND ELK

Bison cow/calf	# of calves born
Bison feeders > 700 lbs	# of feeders sold
Elk cow/calf	# of calves born
Elk velvet	# of velvet bulls

POULTRY

Chicken broilers	# of birds or kg sold
Eggs (table)	# of dozen sold
Eggs (hatchery)	# of dozen sold
Turkey broilers	# of birds or # of kg sold

HOGS

Farrow-Finish	# of finishers sold
Farrow to wean	# of weaners sold
Wean to finish	# of finishers sold

OTHER LIVESTOCK

Dairy	# of hl sold
Honey	# of producing hives

Sheep

Ewe/lamb	# of lambs born
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Cattle - other

Feeders custom fed	Total hd days
Fats custom fed	Total hd days

Reference Margin Election

There are two methods of reference margin calculation available in AgriStability beginning in 2025; the Accrual Adjusted Reference Margin and Optional Reference Margin.

The Accrual Adjusted Reference Margin is calculated using your income and expenses as reported for tax purposes, including accrual adjustments. Accrual adjustments include changes in inventories, accounts payable, accounts receivable and purchased inputs. **The Accrual Adjusted Reference Margin is the default calculation method.**

The Optional Reference Margin is calculated using the same method of accounting that is filed for tax (cash or accrual). **Accrual information will still be required for the Program Year, but not the reference years.** If you choose to elect the Optional Reference Margin, you need only elect once and your election will continue until such time that you make the request to elect out, subject to Program requirements. The deadline to elect in or out for a Program Year is April 30th of that same year. Should you wish to elect back to the Accrual Adjusted Reference Margin, you must complete and submit the Reference Margin Election Form and your request will be reviewed.

On page 2 of the application form, select the reference margin calculation. **If you do not make a selection, the default method will be applied.**

Freedom of Information and Protection of Privacy Act

Read the Consent section and the Freedom of Information and Privacy Act (FOIP) statements. Sign and date the declaration. The application for fee notice can be submitted to AFSC the following ways;

- Fax to (403) 782-8348 or 1-855-700-AFSC (2372)
- Mail to AFSC, 5718 – 56th Avenue, Lacombe, Alberta T4L 1B1
- Email to info@afsc.ca

What Happens Next?

After we receive the signed Application for Fee Notice, the information will be reviewed and a fee notice will be issued to you, along with a new participant package. Once you receive the fee notice, you must pay the fee by the deadline specified on the fee notice to avoid penalty. If you do not meet the deadline, a 20% penalty will be applied. The final deadline to pay the fee, with penalty, is December 31st of the Program Year. If the fee is not paid by that time, you become ineligible to participate for that Program Year and the program fee, ACS fee and penalty **are still due and owing to AFSC.**

